

# **IIBE: Artificial Intelligence Use**

*(See also CN, IIBEA, IIBEB, IIBF, JCDA, JGEC, JGECA, and KN)*

The board recognizes that artificial intelligence technologies may provide valuable opportunities to enhance instruction, improve operational efficiency, and support student learning. The board further recognizes the need to ensure that such technologies are used responsibly, ethically, and in compliance with applicable law and district policy.

## **Purpose**

This policy establishes governance for the responsible use of artificial intelligence in the district's educational and operational activities, ensures transparency and accountability in its implementation, and protects the privacy and integrity of students and staff.

## **Definitions**

**Artificial Intelligence (hereafter “AI”):** Any system or software capable of generating, analyzing, or interpreting content or data in a manner that simulates human reasoning, including but not limited to generative text, image, audio, or video applications.

**Generative AI:** AI tools that produce new content based on prompts, including but not limited to written, visual, auditory, or coded outputs.

**AI Tool Inventory:** The district-approved list of AI tools authorized for instruction, assessment, or operational use.

## **Governance and Approval**

The superintendent or designee shall:

1. Establish and maintain an AI Tool Inventory identifying all approved AI tools in use throughout the district;
2. Evaluate proposed AI tools for compliance with FERPA, COPPA, Kansas data-privacy standards, and district cybersecurity requirements;
3. Approve classroom and administrative uses of AI consistent with district instructional goals and operational needs; and
4. Ensure that no AI application is used to collect, store, or transmit personally identifiable information without appropriate authorization and vendor safeguards.

## **Use Expectations**

1. AI technologies are intended to supplement, not replace, human instruction, supervision, or judgment.
2. All district staff and students shall use AI tools in a manner consistent with this policy, Policy IIBF Acceptable Use Guidelines, and Policy JCDA Student Conduct.

3. AI-generated content used for instruction, operations, or student work shall be subject to human review and oversight and properly cited or disclosed in accordance with Policy IIBEA (Academic Integrity and AI Use).

### **Prohibited Uses**

The use of AI shall not:

1. Violate academic integrity by generating or submitting work without appropriate authorization or citation (see Policy IIBEA);
2. Produce, alter, or distribute synthetic or manipulated content that misrepresents or harms individuals (Deepfakes) (see Policy IIBEB);
3. Produce, alter or distribute synthetic or manipulated content that violates school rules, individual rights (privacy, safety, reputation), or applicable law;
4. Access or disclose confidential or personally identifiable information in violation of law or district policy; and/or
5. Circumvent district security systems or established procedures.

### **Training and Communication**

The district shall provide ongoing professional learning for staff and guidance for students on the ethical, safe, and effective use of AI. Information about approved AI tools and acceptable practices shall be included in relevant staff and student handbooks.

### **Oversight and Review**

The superintendent or designee shall review this policy, the AI Tool Inventory, and any related administrative procedures annually or as needed to ensure continued compliance with law and alignment with board goals.

**Approved:** XX.XX.XX