



CITY OF COUNCIL GROVE · 205 UNION STREET · PO BOX 313  
COUNCIL GROVE, KS 66846 · 620-767-5417 · COUNCILGROVE.COM

January 7, 2025

Amber Smith  
First Assistant Attorney General  
Via email: OGEU@ag.ks.gov

Re: KOMA File PP-24-000272  
City of Council Grove

Dear Ms. Smith:

I have provided responses to each of your requests below. Please let me know if there is any other information that you need.

1. The mayor serves a two-year term. Each council member serves a four-year term. The terms are staggered with one member from each ward on the ballot every two years.

Debi Schwerdtfeger, Mayor, Took office in 2018  
Phone: 620-767-5169 Email: debiakajune@gmail.com

Nathan Adams, Ward 1 Council Member, Took office in 2024  
Phone: 785-466-6339 Email: nathanadams54@gmail.com

Denise Hartman, Ward 1 Council Member, Took office in 2022  
Phone: 620-767-2863 Email: dhart5695@gmail.com

Mark Berner, Ward 2 Council Member, Took office in 2018  
Phone: 620-767-5004 Email: markmberner@gmail.com

Sharon Haun, Ward 2 Council Member, Took office in 2015  
Phone: 620-767-6563 Email: khaun@tctelco.net

Jason Booker, Ward 3 Council Member, Took office in 2018  
Phone: 316-871-5400 Email: jason@booker.net

Sean Honer, Ward 3 Council Member, Took office in 2022  
Phone: 316-737-0016 Email: ward3cg@gmail.com

2. No

3. Mark Berner, Sharon Haun, and Jason Booker have attended trainings through the League of Municipalities. The *Governing Body Handbook* from the League of Municipalities is given to each council member upon taking office.
4. A member of the public complained during public comment on November 5, 2024. His complaint was that the City Council approved a letter and made decisions during an executive session. The actions he mentioned were discussed and voted on in open session.
5. The mayor generally prepares the motions to go into executive session, at times with the assistance of the city attorney. There are no written policies describing that process. We sometimes utilize the LKM *Guide to the Open Meetings Act* booklet.
6. None
7. Copies provided.
8. The recoding can be accessed at <https://vimeo.com/councilgroveks> The motion is at 18:26 into the video.
9. The justification and subject were mistakenly left out of the motion made for executive session on this occasion. There is a PowerPoint presentation (provided in the attachments) displayed during the meeting that showed the executive session for attorney client privilege regarding the city lake, and the agenda listed the same. However, when the motion was made it did not state the subject or justification and it was not caught in the moment by city staff or council members.

The minutes reflect: Councilperson Sharon Haun made a motion to go into Executive Session for Attorney Client Privilege with Pat Riordan regarding the City Lake to include the Mayor, City Council, City Administrator and City Attorneys for 20 minutes. The motion was seconded by Councilperson Mark Berner. Motion carried 5 - 0. No action was taken.

The recording reflects: "I move that we go into executive session for 20 minutes including the City Council present, the mayor, our city attorneys, Nick and attorney Mr. Riordan" from Councilperson Haun with a second by Councilperson Berner. The vote was 5-0.

The agenda listed: Executive Session – Attorney client privilege with Pat Riordan for City Lake. The agenda was email to the list of people requesting notice and posted online the Friday before the Tuesday meeting.

The PowerPoint displayed during meeting listed: Executive Session – Attorney Client Privilege with Pat Riordan for City Lake.

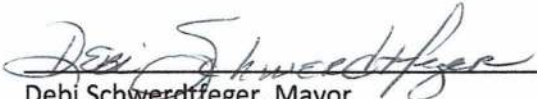
10. Full council and mayor, City Attorney Brian Henderson, Assistant City Attorney Molly Priest, Outside Counsel Pat Riordan (engaged for potential litigation regarding the city lake), City Administrator Nick Jones.

Pat Riordan, phone 785-783-8323  
Riordan, Fincher & Mayo, P.A.  
3735 SW Wanamaker Road Suite A  
Topeka, Kansas 66610


This response is true and accurate to the best of my knowledge and belief.

  
\_\_\_\_\_  
Nick Jones, City Administrator

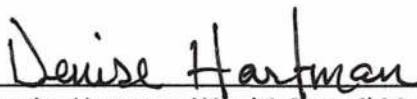
01/07/2025  
Date

  
\_\_\_\_\_  
Debi Schwerdtfeger, Mayor

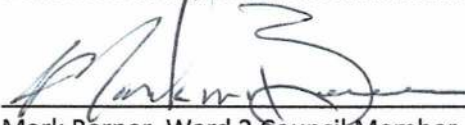
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Date

  
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Nathan Adams, Ward 1 Council Member

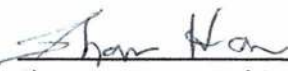
1-7-25  
Date

  
\_\_\_\_\_  
Denise Hartman, Ward 1 Council Member

1-7-2025  
Date

  
\_\_\_\_\_  
Mark Berner, Ward 2 Council Member

1-7-2025  
Date

  
\_\_\_\_\_  
Sharon Haun, Ward 2 Council Member

1-7-25  
Date

  
\_\_\_\_\_  
Jason Booker, Ward 3 Council Member

1/7/2025  
Date

  
\_\_\_\_\_  
Sean Honer, Ward 3 Council Member

1-7-2025  
Date

  
\_\_\_\_\_  
Brian Henderson, City Attorney

1-7-25  
Date

  
\_\_\_\_\_  
Molly Priest, Assistant City Attorney

1-7-25  
Date



# **CITY COUNCIL MEETING**

Tuesday October 1, 2024

Welcome and Call to Order

COUNCIL GROVE • THE FLINT HILLS



# Please stand for the “PLEDGE OF ALLEGIANCE”



COUNCIL GROVE • THE FLINT HILLS



# Public Comment Period

- ▶ Items not already on the agenda may be brought before the Governing body.
- ▶ Persons must sign in to be eligible.
- ▶ Three-minute time limit.
- ▶ After three minutes, items will then be voted on to see whether to place the item on the next agenda.



# CONSENT AGENDA

- ▶ Minutes from the previous regular meeting
- ▶ Appropriations
- ▶ Cabin Transfers: I-24
- ▶ Application for Retail Liquor by the Package: Bootleggers Liquor LLC



## Safe Routes to School: Update

- ▶ Safe Routes to School: Update
  - Bettis Construction plans to pour around 200 yards of concrete over the next 2 weeks. Starting by the High School moving west and then up N Chautauqua.





## **Council Grove Area Trade & Tourism Association: Convention & Visitor Bureau (CVB)**

- ▶ Discussion regarding the City taking over Convention & Visitor Bureau (CVB).



## **Police/Fire Committee Recommendation: Fire Department Grant: Steve Crichton**

### *Assistance to Firefighters Grant*

The AFG (Assistance to Firefighters Grant) program provides financial assistance to fire departments, nonaffiliated emergency medical service (EMS) organizations, and state fire training academies. It aims to enhance the health and safety of first responders and improve their abilities to protect the public from fire and fire-related hazards.



## **Community Events Application: Sethfest – Renee Berner**

Name of Event: Sethfest

Date of Event: Saturday October 12, 2024

Time of Event: 11am – 11pm



## **Police and Fire Committee Recommendation: Appointment of Jesse McDonald**

The Police and Fire Committee recommend the Council appoint of Jesse McDonald to Volunteer Firefighter for the City of Council Grove Fire Department. This appointment is contingent on passing a physical, drug and alcohol screening.



## **Alley Vacate Ordinance #2270: Correction**

- ▶ Correction of Alley Vacate Ordinance #2270
  - Correction from First Addition TO Moser First Addition



## **Executive Session – Attorney Client Privilege with Pat Riodan for City Lake**

- ▶ Executive Session – Attorney Client Privilege with Pat Riodan for City Lake



# Governing Body Comment Period

- ▶ An opportunity for the Governing Body to discuss items not already on the agenda.



# ADJOURNMENT



City Council Meeting Minutes  
January 2, 2024

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, Sean Honer, Larry Siegrist and Sharon Haun, also present were the City Administrator Nick Jones, City Attorney Molly Priest. Others attending were Jan Sciacca, Angie Schwerdtfeger, Nathan Adams.

**PLEDGE OF ALLEGIANCE**

**INVOCATION:**

Denise Hartman

**OATH OF OFFICE NEW/RETURNING**

City Administrator Nick Jones read the Oath of Office to swear in returning Mayor Debi Schwerdtfeger and new Council Member Nathan Adams, along with returning Council Members Jason Booker and Sharon Haun.

**PUBLIC COMMENT PERIOD**

N/A

**CONSENT AGENDA**

Councilperson Jason Booker made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Haun seconded the motion. Motion Carried 6 – 0. The consent agenda consisted of:

- Dec. 19, 2023, Minutes
- Dec. 19, 2023, to Current Appropriations.

**OLD BUSINESS**

- **Greenwood Cemetery Wall Repair:**  
City Administrator Nick Jones informed the City Council that Hartman Masonry has completed repairs to the Greenwood Cemetery wall.

**NEW BUSINESS**

- **Proposed Animal Ordinance Changes:**  
City Attorney Molly Priest asked the Council their thoughts on the proposed animal ordinance they received at the previous meeting. After some discussion it was decided to table the proposed animal ordinance until the meeting on January 16<sup>th</sup> to allow the council more time to review it.
- **Ordinance 2263: Valley Vacate**  
City Attorney Molly Priest presented Ordinance #2263, which vacates an alley between 302 and 306 South 10<sup>th</sup> Street, both properties are owned by Roberto Trillo. After discussion Councilperson Mark Berner made a motion to approve Ordinance #2263 as presented. The motion was seconded by Councilperson Jason Booker.  
Motion carried 6 – 0
- **2018 International Code Council Books:**  
City Administrator Nick Jones presented the cost in the amount of \$3,965.12 to purchase 3 sets of the 2018 International Code Council Books. Administrator Jones said that the city is currently on 2014 and 2015 codes and the newer books would assist the City Inspector with some of the issues with code enforcement he encounters. After discussion Councilperson Jason Booker made a motion to approve the purchase of the 2018 code books. The motion was seconded by Councilperson Denise Hartman. Motion carried 6 – 0
- **Mill N Overlay: Belfry to West City Limits:**  
City Administrator Nick Jones asked the Council to allow him to move forward with BG Consultants to come up with plans and engineering for Mill N Overlay work from Belfry to the west city limits. The proposed work would be done in 2025. After discussion Councilperson Jason Booker made a motion to approve moving forward with plans for Mill N Overlay from Belfry to West city limits. The motion was seconded Councilperson Mark Berner.  
Motion carried 6 – 0

• **Executive Session – Non – Elected Employees**

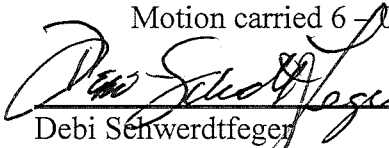
Mayor Debi Schwerdtfeger asked for a motion to go into Executive Session for Non-elected Employees. Councilperson Sean Honer made a motion to go into Executive Session for 15 minutes and to include the Mayor, City Council, City Attorney and City Administrator. The motion was seconded by Councilperson Sharon Haun Motion carried 6 – 0.

Upon returning a motion was made by Councilperson Mark Berner to approve amend the City Administrators contract with the addition of a bi-annual review. The motion was seconded by Councilperson Denise Hartman. Motion carried 6 – 0

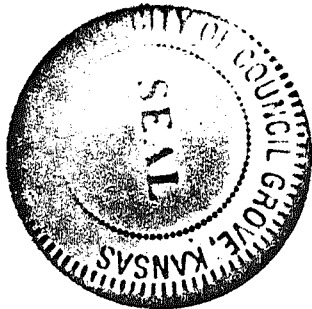
**GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger** – Thanked Larry Siegrist for his service to the city.
- **Councilperson Mark Berner** – Thanked Larry Siegrist for his service to the city.
- **Councilperson Denise Hartman** – Thanked Larry Siegrist for his service to the city.
- **Councilperson Sean Honer** – Thanked Larry Siegrist for his service to the city.
- **Councilperson Larry Siegrist** – N/A
- **Councilperson Sharon Haun** – Thanked Larry Siegrist for his service to the city.
- **Councilperson Jason Booker** – Thanked Larry Siegrist for his service to the city.
- **City Attorney Brian Henderson** – Absent
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – Thanked Larry Siegrist for his service to the city.  
Announced that the Council Grove Area Foundation received \$18,644 in donation during match month. The CGAF matched with \$7,047.10 for a total of \$25,691.10

Mayor Debi Schwerdtfeger asked for a motion to adjourn. Councilperson Denise Hartman made a motion to adjourn. Councilperson Larry Siegrist seconded the motion. Motion carried 6 – 0

  
\_\_\_\_\_  
Debi Schwerdtfeger Mayor

ATTEST:   
\_\_\_\_\_  
Nick Jones City Administrator



**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, Nathan Adams, and Sharon Haun, also present were the City Administrator Nick Jones, Others attending were Jan Sciacca, Angie Schwerdtfeger,

**PLEDGE OF ALLEGIANCE**

**INVOCATION:**

Denise Hartman

**PUBLIC COMMENT PERIOD**

N/A

**CONSENT AGENDA**

Councilperson Jason Booker made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Haun seconded the motion. Motion Carried 6 – 0. The consent agenda consisted of:

- Jan. 2, 2024, Minutes
- Jan. 2, 2024, to Current Appropriations.

**OLD BUSINESS**

• **Proposed Animal Ordinance Discussion:**

Discussion was held regarding the proposed animal ordinance. Councilperson Denise Hartman had concerns with limiting the number of dogs someone could have and thought the city should put more responsibility on the owner instead of limiting the number of dogs. Councilperson Nathan Adams asked about the public slaughter ordinance and discarding of animal carcasses. Administrator Jones said the ordinance did not allow for hanging a carcass in the open cleaning it and that it must be done in a closed in area out of public view. As for the carcass, Councilperson Adams said that Superior Systems would not take the remains and wondered how to dispose of them. Administrator Jones said he would relay the concerns to the City Attorney who was absent from the meeting.

**NEW BUSINESS**

• **Morris County Court House Parking Proposal:**

City Administrator Nick Jones presented to the Council a request from Morris County seeking approval to add additional parking along with ADA parking. The new parking area will be in front of Court House on High 56. Joe Palic and KDOT have approved the project. The new parking area will also lower the speed limit in the area to 20mph. After discussion Councilperson Jason Booker made a motion to approve the request from Morris County. The motion was seconded by Councilperson Denise Hartman. Motion carried 5 – 0

• **Appointment of City Committees: Mayor Schwerdtfeger**

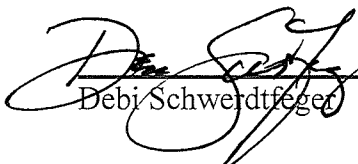
Council President Mark Berner read the Committee appointment list for Mayor Schwerdtfeger as she was under the weather but present for the meeting. President Berner read through the list below and asked for a motion to approve the Committee Appointments for 2024. A motion was made by Councilperson Jason Booker to approve the appointments. The motion was seconded by Councilperson Sharon Haun. Motion carried 5 – 0

- Public Works - Utilities: Sean Honer, Mark Berner
- Public Works - Roads & Parks: Jason Booker, Sean Honer
- Police & Fire: Sharon Haun, Mark Berner
- Parks & Rec: Nathan Adams, Denise Hartman, Steve White, Jim Crosby, Jeff Blosser, Jackie Mills
- Office: Jason Booker, Mark Berner
- Council President: Mark Berner
- GMDC: Nick Jones
- Chamber Rep: Sharon Haun
- Flint Hills Regional Rep: Sharon Haun
- Sales Tax Grant: Jason Booker, Mark Berner, Angie Schwerdtfeger, Dawn Palmquist, Mark Brooks

- City Economic Development: Jason Booker, Debi Schwerdtfeger, Nathan Adams, Jesse Knight, Cody Catlin, Tracy Henry, Angie Schwerdtfeger, Zoey Bond, Rick Hemmy,
- City Lake, City Lake Advisory & City Lake Sewer: Nathan Adams, Sean Honer
- Historic Sites: Mark Brooks, Sharon Haun, Denise Hartman, Zoey Bond, Nathan Adams, Ken McClintock
- Riverwalk: Sharon Haun, Mark Brooks, Debi Schwerdtfeger, Denise Hartman, Jesse Knight, Julie Hower, Daryl Bryant, Scott Allen, Mike Luce, Tim Tyner, Angie Schwerdtfeger, Cheryl Hayes, Jeff Blosser
- July 4<sup>th</sup>: Nathan Adams, Mark Berner, Sean Honer, Nick Jones
- Blighted Structure: Denise Hartman, Sean Honer
- Comp Plan: Jason Booker, Denise Hartman, Zoey Bond, Vern Hay
- Santa Fe Trail Bicentennial Task Force: Sharon Haun, Zoey Bond, Denise Hartman
- City Lake Annexation Committee: Mark Berner, Denise Hartman, Jason Booker, Sharon Haun, Debi Schwerdtfeger, Sean Honer, Nathan Adams
- Planning and Zoning Commission: Trent Siegle, Andy Benning, Vern Hay, Kelly Judd, Jason Zeigler, Jim Crosby, John Steinkuhler, Taylor Adams
- Building and Trades Board: Dave Blythe, Ron Wooden Jeff Blim, Jason Ziegler, Rick Farr, Faron Adams
- **T-Mobile Hometown Grant program:**  
 City Administrator Nick Jones Nick Jones requested permission from the City Council to apply for the T-Mobile Hometown Grant which is due by March 31, 2024. Administrator Jones said the grant is up to \$50,000 and the work must be completed in a 12-month period once awarded the grant. Administrator Jones contacted architect Ben Moore to get an estimate on replacing the roof with period specific roofing. Mr. Moore’s estimated that it would cost anywhere between \$25,000 to \$30,000 for the roof and another \$7,000 to \$10,000 for guttering and downspouts. Other work would also need to be completed but Mr. Morris said the \$50,000 would cover the cost of replacing and repairing the roof. Councilperson Nathan Adams inquired if only a portion of the grant was received would the city be committed to accepting the grant. Administrator Jones said the city can decline the grant if awarded for less than what was requested. After discussion Councilperson Denise Hartman made a motion to allow Administrator Jones to move forward with applying for the T-Mobile Grant. The motion was seconded by Councilperson Sharon Haun. Motion carried 5 – 0
- **Schedule Work Session:**  
 Discussion was held regarding possible Work Session on January 25<sup>th</sup>. Some of the Council members had conflict. Administrator Jones will work with the Mayor to come up with alternate days.

**GOVERNING BODY COMMENTS**

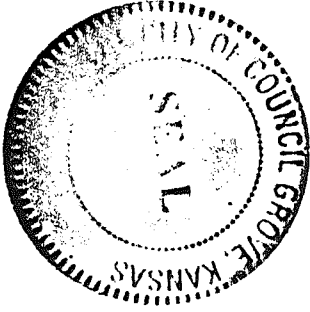
- **Mayor Debi Schwerdtfeger** – N/A
- **Councilperson Mark Berner** – N/A
- **Councilperson Denise Hartman** – Thanked the city crews for taking care of the roads.
- **Councilperson Sean Honer** – Absent
- **Councilperson Nathan Adams** – N/A
- **Councilperson Sharon Haun** – Thanked the city crews for cleaning off the roads
- **Councilperson Jason Booker** – N/A
- **City Attorney Brian Henderson** – Absent
- **Assistant City Attorney Molly Priest** – Absent
- **City Administrator Nick Jones** – Informed the Council about the CDBG roadshow taking place on February 1. From 9:30am to 12:30pm in Junction City. Administrator Jones also informed the Council that bids would be placed in the paper next week for mowing at Sunnyslope Cemetery, Council Grove City Lake Park and for bids for the City Lake Hay Crop.
- Mayor Debi Schwerdtfeger asked for a motion to adjourn. Councilperson Sharon Haun made a motion to adjourn. Councilperson Denise Hartman seconded the motion. Motion carried 5 – 0

  
 Debi Schwerdtfeger  
 Mayor

ATTEST:

Nick Jones

City Administrator



City Council Meeting Minutes  
February 6, 2024

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, Sean Honer and Sharon Haun, also present were the City Administrator Nick Jones and City Attorney Brian Henderson and Molly Priest, Others attending were Jan Sciacca, Josh Sciacca, John Messer, Mark Brooks, Pastor Billy Kryger, Ryan McDonald, Rev. Adam Reichart.

**PLEDGE OF ALLEGIANCE**

**INVOCATION:**

John Messer

**PUBLIC COMMENT PERIOD**

N/A

**CONSENT AGENDA**

Councilperson Jason Booker made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Haun seconded the motion. Motion Carried 5 – 0. The consent agenda consisted of:

- Jan. 16, 2024, Minutes
- Jan. 16, 2024, to Current Appropriations.

**OLD BUSINESS**

• **Proposed Animal Ordinance Discussion:**

City Attorney Brian Henderson went over the proposed Animal Ordinance and suggested changes he proposed to the city council. During discussion Councilperson Denise Hartman read a letter from Rocking KM Vet and its veterinarians asking the council to repeal the ordinance against Pitbull breeds. City Attorney Brian Henderson advised against repealing the ordinance as the bit from a Pitbull is much worse than other breeds. Each one of the Council members, except for Councilperson Hartman agreed the Pitbull ordinance should stay in place. Discussion was also held regarding raising the dog tag fee to those that have dogs that are not spayed or neutered. The Council advised the City Attorney to finalize the animal ordinance for the next council meeting.

• **Animal Control Officer Ordinance 2264:**

City Attorney Brian Henderson presented Animal Control Officer Ordinance 2264, which updates the pay from \$300 a month to \$450 a month for the Animal Control Officer. After discussion Councilperson Mark Berner made a motion to approve Ordinance 2264. The motion was seconded by Councilperson Sharon Haun. Motion Carried 5 – 0

**NEW BUSINESS**

• **Kaw Mission Sign Request: City Easement:**

Mark Brooks the Historic Site Administrator for the Kaw Mission requested permission to install a new sign on city easement located by the entrance to the Kaw Mission parking lot with the understanding that if any utilities work is performed and the sign needs removed it will not be the responsibility of the city to replace the sign. Site Administrator Brooks also requested permission to have a new sign along the Riverwalk sidewalk directing people to the Kaw Mission. After discussion Councilperson Denise Hartman made a motion to approve the requests. The motion was seconded by Councilperson Jason Booker. Motion Carried 5 – 0

• **Council Grove City Lake Park Hay: Sealed Bids:**

City Administrator Nick Jones opened three sealed bids received for hay at the City Lake Park.

- Bid 1: Matt Hensley with Bar H LLC \$8,500 per year and a 3-year total of \$25,500.
- Bid 2: Peyton Heins: \$9,750 and a 3-year total of \$29,250.
- Bid 3: Eric Auchard with Wolf Creek Cattle Company \$11,501 per year and a 3-year total of \$34,503.

After discussion a motion was made by Councilperson Denise Hartman to except the bid from Eric Auchard with Wolf Creek Cattle Company. The motion was seconded by Councilperson Jason Booker. Motion carried 5 – 0

- **Council Grove City Lake Park Mowing: Sealed Bids:**

City Administrator Nick Jones opened the two sealed bids received for mowing at the City Lake Park.

- Bid 1: Terry Davis: \$9,520 per year and a 3-year total of \$28,560.
- Bid 2: Twin Lakes Lawn Service Wayne and Lucas Kohler: \$8,287 per year and a 3-year total of \$28,560.

After discussion Councilperson Sean Honer made a motion to accept the bid from Twin Lake Lawn Service. The motion was seconded by Councilperson Sharon Haun. Motion carried 5 – 0

- **Council Grove Sunnyslope Cemetery Mowing: Sealed Bids**

City Administrator Nick Jones opened the three sealed bids received for mowing at the Sunnyslope Cemetery.

- Bid 1: Terry Davis: \$4,800 per year with a 3-year total of \$14,400.
- Bid 2: Twin Lakes Lawn Service Wayne and Lucas Kohler: \$4,381 per year with a 3-year total of \$13,143.
- Bid 3: Andrea – Rowley: Bid was not considered due to lack of liability insurance and workmen’s comp insurance as required when submitting bid.

After discussion Councilperson Denise Hartman made a motion to accept the bid from Twin Lakes Lawn Service. The motion was seconded by Councilperson Sean Honer. Motion carried 5 – 0

- **Utilities Department Recommendation: David Siemers**

The Utilities Committee recommends a pay increase for David Siemers of \$1.50 for successfully passing his Kansas Class 1 Wastewater Operator Certification in accordance with Resolution 101822-0. After discussion Councilperson Mark Berner made a motion to approve the recommendations from the Utilities Department Committee. The motion was seconded by Councilperson Jason Booker. Motion carried 5 – 0

**4.1 Increase rates based on advanced Certification**

A. Unless otherwise addressed herein, rate increases based on advanced certification shall be approved on a case-by-case basis as recommended by the department head and approved by the city administrator.

B. Specific Department Certification Rate Increases:

Public Utilities Certifications (Certifications as recognized by the Kansas Department of Health and Environment)

Kansas Class I Water Operator	\$1.50 Increase
Kansas Class II Water Operator	\$1.50 Increase
Kansas Class I Wastewater Operator	\$1.50 Increase
Backflow Prevention	\$1.50 Increase

- **Schedule Work Session:**

Discussion was held regarding possible Work Session on January 25<sup>th</sup>. Some of the Council members had conflict. Administrator Jones will work with the Mayor to come up with alternate days.

- **Executive Session: Non-Elected Employee:**

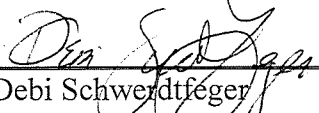
Councilperson Jason Booker made a motion to go into Executive Session for 15 minutes and to include the Mayor, Council, City Administrator, and City Attorneys. The motion was seconded by Councilperson Mark Berner. Motion carried 5 – 0

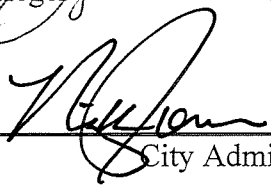
Upon returning from Executive Session a motion was made by Councilperson Jason Booker to amend the city employment policy so that an employee requesting unpaid leave can receive approval from the City Administrator and Department Head. Instead of council to the Department Head, City Administrator and then to the City Council. The motion was seconded by Councilperson Mark Berner. Motion carried 5 – 0

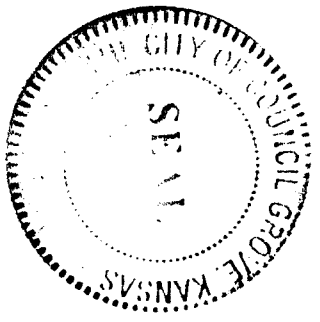
**GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger** – N/A
- **Councilperson Mark Berner** – N/A
- **Councilperson Denise Hartman** – N/A
- **Councilperson Sean Honer** – N/A
- **Councilperson Nathan Adams** – Absent
- **Councilperson Sharon Haun** – Thanked the city crews for cleaning off the roads
- **Councilperson Jason Booker** – N/A
- **City Attorney Brian Henderson** – N/A
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – Informed the Council he submitted 3 different grants applications.

Mayor Debi Schwerdtfeger asked for a motion to adjourn. Councilperson Denise Hartman made a motion to adjourn. Councilperson Jason Booker seconded the motion. Motion carried 5 – 0

  
\_\_\_\_\_  
Debi Schwerdtfeger Mayor

ATTEST:   
\_\_\_\_\_  
Nick Jones City Administrator





City Council Meeting Minutes  
March 5, 2024

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, Sean Honer, Nathan Adams, and Sharon Haun, also present were the City Administrator Nick Jones and City Attorney Brian Henderson and Molly Priest, Others attending were Jan Sciacca, Josh Sciacca, John Messer, Pastor Billy Kryger, Ryan McDonald, Brian Foster. Andrew Fagan, Marty Wright, Sharon McVay, Fred Bammes, Karen Exon, Chris Sederlin, Jason Loader, Zoey Bond,

**PLEDGE OF ALLEGIANCE**

**INVOCATION:**

John Messer

**PUBLIC COMMENT PERIOD**

Andy Benning asked the Council if he could ask questions during the presentation from Kaw Valley Engineering regarding the City Lake Plat. Mayor Schwerdtfeger said she would allow some questions.

**CONSENT AGENDA**

Councilperson Sean Honer made a motion to approve the Consent Agenda as presented in the packet. Councilperson Jason Booker seconded the motion. Motion Carried 6 – 0. The consent agenda consisted of:

- February 6, 2024, Minutes
- February 6, 62024, to Current Appropriations.

**OLD BUSINESS**

• **Animal Ordinance #2265:**

City Brian Henderson presented Animal Ordinance #2265, which incorporated all of the changes the City Council agreed to change. After discussion Councilperson Jason Booker made an emotion to approve Ordinance #2265. The motion was seconded by Councilperson Mark Berner. Motion carried 6 – 0

**NEW BUSINESS**

• **Kaw Valley Engineering: Chris Sederlin: City Lake Plat:**

Chris Sederlin and Jason Loader with Kaw Valley Engineering presented the City Lake Plat to the City Council. The plat consisted of defining roads and easements and right of way. The Plat also consisted of estimated water and sewer placement in the easements. Jason Loader said there are some areas in D section that are not currently in the boundary lines of the City Lake property. Chris Sederlin said the water and sewer will need adjusted to fit or adjust the easement to make them fit. No Action Taken

• **BG Consultants: Brian Foster - Preliminary Engineering Reports for Water and Sewer:**

Brian Foster with BG Consultants presented to the Council the Water and Sewer Preliminary Engineering Reports. Mr. Foster started the meeting by informing the Council that GIS mapping is complete, and they are ready to assist the city in getting the benefit of the system. Mr. Foster presented the overview below of the Water Distribution System along with recommendations for replacement of the Distribution System.

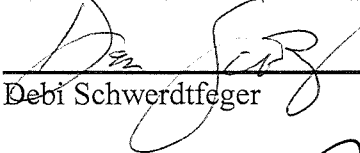
- Average Water loss of 21.1%
- The total length of the system is approximately 139,664 feet (≈26.5 miles)
- The system was started in 1887 with 21,000 feet of cast iron mains.
- There is currently 78,500 feet (56% of the system) of cast iron mains in the system that is believed to be at or over 100 years old.
- iv) About half the system is 4" in diameter or less, which is generally considered undersized for fire protection.
- Average about 20 Leaks per year
- Distribution Recommendations
  - It is recommended to replace all of the 78,500' of old cast iron main, which could cost over \$16 million.
- ii) Highest Priority
  - Project 1 - Neosho River Crossings
  - Project 2 - Chautauqua & Columbia Street (Upsize)

- Project 3 - Sunset Drive and Hwy 56
  - Project 4 - 11th, 4th, and Welch Street
  - Total Opinion of Cost = \$2,248,526
  - Mr. Foster presented the overview below of the Sewer Collection System along with recommendations for replacement of the Sewer Collection System.
  - Collection System
    - The total length of the system is approximately 69,588 feet (≈13 miles)
      - ii) City has performed improvements/rehabilitation throughout the system, however approximately 12,000' of old clay mains still require rehabilitation.
      - iii) CCTV and Manhole inspections were performed in these areas.
      - Significant amounts of groundwater was observed entering the system
      - (2) 35 Point Repairs were identified.
  - Collection System Recommendation
    - Project 1 – Point Repairs, Pipe Lining, and Taps on Main St \$1,660,815
    - ii) Project 2 – Manhole Rehabilitation, and remaining taps. \$1,370,005
    - iii) Total Opinion of Cost Projects 1 & 2 \$3,030,820
  - Potential Funding
    - KDHE SRF
    - Pre-Applications to get on IUP previously submitted (due June 15th)
    - ii) The collection system was not eligible for any loan forgiveness
    - iii) The Water Project was eligible for \$660,000 in loan forgiveness but fell below the funding line.
      - b) USDA Rural Development
      - 40 Year Loan with potential for Grant based on User Rates
      - c) Kansa Water Office (KWO) Grants
      - New program for about anything water related and is split into two categories.
        - Prioritizes populations under 2,000
        - (2) Prioritizes projects with early start dates, permits obtained
        - (3) Prioritizes conservations and/or climate change resiliency
        - (4) Considers community factors (Pubic Health, socioeconomic, need)
    - ii) Technical Assistance Category for studies and design and additional grant applications
      - Limit of \$1M
    - iii) Projects Category for construction or repayment of KDHE Loans
      - Limit of \$8M
  - Additional programs through the Infrastructure Act?
    - 5. Potential Rate Impacts
    - 20-year KDHE Loan @2.25% would have a Annual Payment of \$62,642 for every \$1M borrowed.
  - Based on 1,258 users, that would add \$4.15 per month to the average water bill.
- 
- **Council Grove Area Trade & Tourism Association: Executive Director Zoey Bond:**  
Zoey Bond with the Council Grove Area Trade & Tourism Association presented to the Council the First Quarter 2024 Summary. Executive Director Bond said that the current membership is 101 & counting, and that the website has had 5,449 visitors along with being #4 on TravelKS.com. Executive Director Bond said the goals for 2024 are to increase networking opportunities, outreach to surrounding communities, focus on out signature events, and continue to grow marketing initiatives. Executive Director Bond said the city's website traffic has increased by 3% with a 12% increase in Facebook engagement. There have been 12 Amphitheater inquires fielded and 32 website updates made.
- 
- **Discussion: Transportation Alternatives projects (TA Program) Grant: Street Scape**  
City Administrator Nick Jones informed the Council that the city has submitted a concept map to the KDOT TA Program for streetscape project for the East and West sides of town. The project will focus on ADA sidewalk replacement, crossing improvements and beautification. The project is estimated to be 1.6 million with an 25% to 30% match. Administrator Jones said we should receive a response by the end of March if they will fund the projec

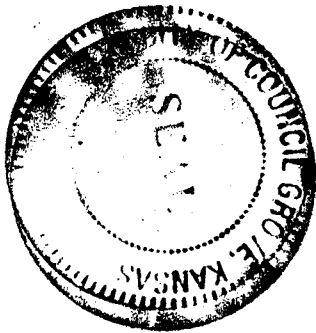
**GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger** – asked City Attorney Brian Henderson to draw up verbiage to change the number of chickens allowed in Council Grove from 4 to 8. The mayor also scheduled a work session for Tuesday, March 26<sup>th</sup> at 5:30pm.
- **Councilperson Mark Berner** – N/A
- **Councilperson Denise Hartman** – said the Community Theater was awesome!
- **Councilperson Sean Honer** – asked whether Council Grove should have an annual fireworks display. Administrator Jones said that it cost \$25,000 - \$30,000 annually for the show. Councilmen Honer said he did not think it brought extra people to town and suggested it take place every other year.
- **Councilperson Nathan Adams** – said with all the expenses it made sense to sacrifice next year’s fireworks show.
- **Councilperson Sharon Haun** – Thanked the city crews for cleaning off the roads
- **Councilperson Jason Booker** – N/A
- **City Attorney Brian Henderson** – N/A
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – said the bid results of the Highway 56 resurfacing are complete. Shilling Construction won with a bid of \$306,699. Other bidders were APAC-Kansas Inc. \$327,175.83 and Bettis Asphalt and Construction \$331,698.01. The engineer estimate was \$426,601. Administrator Jones also asked for permission to submit a application for Mill N Overlay on the west portion of Highway 56 from Belfry to West City Limits. The Council gave the ok to move forward. Jones also thanked the John E. Termby Foundation Committee for the \$5,000 grant for the 4<sup>th</sup> of July Fireworks Show.

Mayor Debi Schwerdtfeger asked for a motion to adjourn. Councilperson Jason Booker made a motion to adjourn. Councilperson Sean Honer seconded the motion. Motion carried 6 – 0

  
\_\_\_\_\_  
Debi Schwerdtfeger Mayor

ATTEST:   
\_\_\_\_\_  
Nick Jones City Administrator



**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, Sean Honer, and Nathan Adams also present were the City Administrator Nick Jones and City Attorney Brian Henderson and Molly Priest, Others attending were Jan Sciacca, Josh Sciacca, Jim Crosby, Virginia B. Pastor Billy Kryger, Marty Wright, Shannon Ried – Wheat, Jamie Johnson, Pauline Sharp, Dave Loewensteir, Nellye Hight, James Pepper Henry, Vernon Hay.

**PLEDGE OF ALLEGIANCE**

**INVOCATION:**

Jake Errickson

**PUBLIC COMMENT PERIOD**

N/A

**CONSENT AGENDA**

Councilperson Sean Honer made a motion to approve the Consent Agenda as presented in the packet. Councilperson Jason Booker seconded the motion. Motion Carried 6 – 0. The consent agenda consisted of:

- March 5, 2024, Minutes
- March 5, 2024, to Current Appropriations.

**OLD BUSINESS**

- **Chicken Ordinance #2266:**

City Brian Henderson presented Chicken Ordinance #2266, which changed the number of chickens allowed in the city limits from 4 chickens to 8 chickens per residents. After discussion Councilperson Mark Berner made an emotion to approve Ordinance #2266. The motion was seconded by Councilperson Nathan Adams. Motion carried 5 – 0

**NEW BUSINESS**

- **Pauline Sharp – Kaw Nation**

Pauline Sharp with the Kaw Nation introduced James Pepper Henry who announced the improvements being made at Allegawaho Memorial Heritage Park. Mr. Pepper Henry said the Sacred Red Rock will be put in place on Wednesday March 20<sup>th</sup> at 2pm and invited the Council and Mayor to attend the ceremony. Mr. Pepper Henry also said they will be adding shower facilities, camping spots, power and water for vendors and food trailers. They also plan on having a caretaker that is present most of the year, along with adding security cameras. Mr. Pepper Henry also said the events that normally take place at the Kaw Mission will now be moved to Allegawaho Park on Saturday June 22<sup>nd</sup> during Washunga Days.

- **Jamie Nittler Johnson - Morris County Health Department – Digital Sign on City Easement**

Jamie Nittler Johnson representing the Morris County Health Department requested the Council allow the placement of a digital sign on city easement in front of the Morris County Health Department. Mrs. Nittler Johnson said the sign will shut off around 10pm each night and start again around 6 or 7am. After discussion Councilperson Jason Booker made a motion to approve the request. The motion was seconded by Councilperson Denise Hartman. Motion carried 5 – 0

- **Shannon Reid-Wheats – Council Grove Library Report**

Shannon Reid-Wheats with the Council Grove Library gave a report to the Council regarding the Library budget and stated that the budget for 2024 is set at \$103,281, which is down from the previous year. Reid - Wheats said the library offsets its cost by applying for grants for programming and other items. She also said that one of the three HVAC systems is needing to be replaced along with issues with the roof leaking. The City has

received bids for both items and the library will go to work writing grants to offset some of the cost with the city covering any additional funds needed for replacements.

- **Jim Crosby – Together with Veterans and Morris County**

Jim Crosby with Together with Veterans and Morris County asked the Council to wave the fee at the Council Grove Recreation Center (Armory) for the Veterans Health Fair on May 11<sup>th</sup> from 10am until complete. The fair will assist Veterans with enrolling for VA benefits, submitting claims. There will also be nurses from the VA available to go over toxin exposure, along with mobile Veterans Center, which allows for mental health services anonymously. After discussion Councilperson Sean Honer made a motion to wave the fees for the event. The motion was seconded by Councilperson Denise Hartman. Motion carried 5 – 0

- **Jim Crosby – Softball Club**

Jim Crosby representing the Council Grove Softball Club requested the use of the Softball fields for the upcoming Softball Club season. Mr. Crosby said that last year they raised \$8,400 for two families, paid local youth umpires \$1,845, and in total have spent or given out \$98,198 over the years. After discussion Councilperson Jason Booker made a motion to approve the Softball Club to use the fields. The motion was seconded by Councilperson Mark Berner. Motion carried 5 – 0

- **Utilities Committee Recommendation: Curtis Watson**

The Utilities Department recommended the Council appoint Curtis Watson to Water Department Apprentice at a pay rate of \$16.00 per hour. This appointment is contingent upon completing a background check, physical, and drug alcohol screening. A motion was made by Councilperson Jason Booker to approve the appointment. The motion was seconded by Councilperson Denise Hartman. Motion carried 5 – 0

- **Office Committee Recommendation: Stanley Bartley**

The Office Committee recommended the Council appoint Stanley Bartley to City Inspector at a payrate of \$28.00 per hour. The appointment is contingent upon completing a background check, physical, and drug/alcohol screening. A motion was made by Councilperson Jason Booker to approve the appointment. The motion was seconded by Councilperson Sean Honer. Motion carried 5 – 0

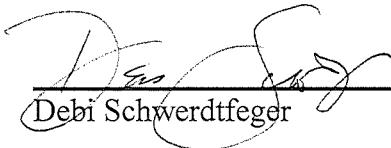
- **Executive Session – City Lake – Pat Riordan**

Councilperson Mark Berner made a motion to go in to Executive Session for Attorney Client Privilege with Attorney Pat Riordan for 30 minutes to include the Mayor, Council, City Administrator, and City Attorney's. The motion was seconded by Councilperson Denise Hartman. Motion carried 5 – 0. No action was taken.

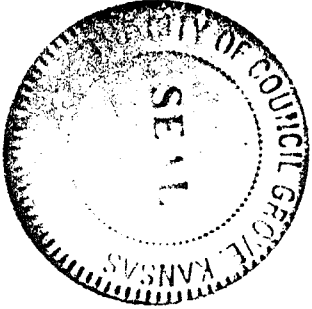
### **GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger** – N/A
- **Councilperson Mark Berner** – N/A
- **Councilperson Denise Hartman** – N/A
- **Councilperson Sean Honer** – N/A
- **Councilperson Nathan Adams** – N/A
- **Councilperson Sharon Haun** – Thanked the city crews for cleaning off the roads
- **Councilperson Jason Booker** – N/A
- **City Attorney Brian Henderson** – N/A
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – said the application for the Mill N Overlay from Belfry to the West city limits was submitted and should know something in the next few months.

Mayor Debi Schwerdtfeger asked for a motion to adjourn. Councilperson Denise Hartman made a motion to adjourn. Councilperson Sean Honer seconded the motion. Motion carried 5 – 0

  
Debi Schwerdtfeger Mayor

ATTEST:   
Nick Jones City Administrator



City Council Meeting Minutes  
April 2, 2024

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, Sean Honer, and Nathan Adams also present were the City Administrator Nick Jones and City Attorney Brian Henderson and Molly Priest, Others attending were Jan Sciacca, Josh Sciacca, Jim Crosby, Pastor Billy Kryger, Deidra Knight, Lindsay Gant, Bryan Zeigler, Mary Yoder, Ryan McDonald.

**PLEDGE OF ALLEGIANCE**

**INVOCATION:**

Pastor Billy Kryger

**PUBLIC COMMENT PERIOD**

N/A

**CONSENT AGENDA**

Councilperson Jason Booker made a motion to approve the Consent Agenda as presented in the packet. Councilperson Mark Berner seconded the motion. Motion Carried 4 – 0 Councilperson Hartman was not present. The consent agenda consisted of:

- March 19, 2024, Minutes
- March 19, 2024, to Current Appropriations.

**OLD BUSINESS**

- **Update: Mill N Overlay – 4<sup>th</sup> Street to East City Limits**  
City Administrator Nick Jones informed the Council that Shilling Construction will start the Mill N Overlay starting at 4<sup>th</sup> Street headed east to the city limits and then turning around and heading west back to 4<sup>th</sup> street. Shilling anticipates being done by May 1 with mill n overlay and striping work.
- **Update: Water/Sewer Funding**  
City Administrator Nick Jones informed the Council that Brian Foster with BG Consultants had meant with Utilities Superintendent Derrick Craige in order to come up with a large project total of 3.3 to 3.5 million. Administrator Jones also said the deadline to apply for funding is May 15. Administrator Jones said he will contact Brian Foster and invite him to the next Council meeting to go over the project.

**NEW BUSINESS**

- **Special/Community Events Application: Time Stands Still Event**  
Deidre Knight representing Riverbank Brewery spoke to the Council regarding their application for a special event at the Riverwalk Amphitheater. Mrs. Knight said the event is “Time Stands Still” and is scheduled for August 10<sup>th</sup> and will have Country music act Wyatt Flores performing. Mrs. Knight also said there would be a food vendor with several different types of food, and that there will be a crew to perform clean up at the end of the event. After discussion Councilperson Jason Booker made a motion to approve the application request. The motion was seconded by Councilperson Sean Honer. Motion carried 4 – 0. Councilperson Hartman was not present.
- **City Hall Deck Replacement:**  
City Administrator Nick Jones said the deck on City Hall is in need of replacement as the deck is in bad shape. Administrator Jones estimated that it would cost between \$8,000 - \$10,000 to replace the deck. Administrator Jones said composite decking he recommends replacing the deck with. Administrator Jones said he has spoken with Adams Lumber, and they are getting a bid put together. Councilperson Jason Booker asked about another local contractor and if we had reached out to him. Administrator Jones said he would.
- **City Hall Computer Software Upgrade: Discussion**  
City Administrator Nick Jones said he had meant with GWorks, who the city’s software provider, and went through a demo of their new software. Administrator Jones said that the software has not been updated sense 2017 when he started. The new software would improve the efficiency of City Hall and add software for the City Inspector position. This will also allow for Utility billing to be emailed to the customers instead of sending paper copies saving on postage and time. Administrators Jones said cost of the new software is

\$16,308 with a one-time onboarding cost of \$3,000. Administrator Jones said the funds for the new software could be paid out of the computer fund, which has approximately \$59,000. After discussion Councilperson Sean Honer made a motion to approve the new software with the cost coming from the computer fund. The motion was seconded by Councilperson Sharon Haun. Motion carried 5 – 0

• **Executive Session Attorney Client Privilege – City Lake – Pat Riordan**

Councilperson Jason Booker made a motion to go in to Executive Session for Attorney Client Privilege with Attorney Pat Riordan for 30 minutes to include the Mayor, Council, City Administrator, and City Attorney's. The motion was seconded by Councilperson Mark Berner. Motion carried 5 – 0. No action was taken.

**GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger** – N/A
- **Councilperson Mark Berner** – N/A
- **Councilperson Denise Hartman** – N/A
- **Councilperson Sean Honer** – N/A
- **Councilperson Nathan Adams** – N/A
- **Councilperson Sharon Haun** – N/A
- **Councilperson Jason Booker** – said he would like to see a place for the youth entrepreneurs to setup for Washunage Days.
- **City Attorney Brian Henderson** – N/A
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – said that the concept drawing that was submitted to the KDOT Alternative Transportation for streetscape was received well and that he has received a email from KDOT asking the city to submit and application for funding of the project, which is due my May 17<sup>th</sup>.

Mayor Debi Schwerdtfeger asked for a motion to adjourn. Councilperson Jason Booker made a motion to adjourn. Councilperson Denise Hartman seconded the motion. Motion carried 5 – 0

  
\_\_\_\_\_  
Debi Schwerdtfeger Mayor

ATTEST:   
\_\_\_\_\_  
Nick Jones City Administrator





City Council Meeting Minutes  
April 16, 2024

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, Sean Honer, Nathan Adams, and Sharon Haun also present were the City Administrator Nick Jones and City Attorney Brian Henderson and Molly Priest, Others attending were Jan Sciacca, Josh Sciacca, Ryan McDonald, Angie Schwerdtfeger, Zoey Bond, Brian Foster, Renee Berner, Taylor Adams, Marty Wright

**PLEDGE OF ALLEGIANCE**

**INVOCATION:**

Callahan McIver

**PUBLIC COMMENT PERIOD**

Ashley Spaulding with the Elementary School PTO requested the use of the city property behind the Fire Station for Culpepper and Meriweather Circus as a fundraiser for the PTO. The circus would take place on September 11, 2024, with setup taking place on September 10th. The council agreed to allow the PTO to use the land and work with City Administrator Nick Jones on the details since the item was not on the agenda.

**CONSENT AGENDA**

Councilperson Mark Berner made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Haun seconded the motion. Motion Carried 6 – 0 The consent agenda consisted of:

- April 2, 2024, Minutes
- April 2, 2024, to Current Appropriations.

**OLD BUSINESS**

• **Brian Foster – Water/Sewer Funding:**

Brian Foster with BG Consultants spoke to the Council regarding the funding options for the proposed water and sewer replacement. Mr. Foster said KDHE funding request are at an all-time high for water and sewer projects. Projects will be ranked and not all of them will be funded this year. Foster said that KDHE anticipates a funding “cliff” in 2027 if additional funding is not provided to the program from EPA/Federal Government. Foster said Pre-Applications are due May 15, 2024. To maximize the KDHE loan forgiveness the project cost would need to be \$3.33M to receive a maximum of \$1M in forgiveness. Foster said the sewer project phases 1 & 2 opinion of project cost is \$3 million and is not eligible for loan forgiveness. Foster said next steps would be to submit a pre-application and for the funding and decide if the Council wanted the pre-application to include the whole scope of work for water and sewer. Foster said the city can choose to pay for the water and sewer design fees and be reimbursed from the KDHE and USDA funds if they choose to do so. After discussion Councilperson Jason Booker made a motion to move forward with submitting the pre-application for the water and sewer projects to KDHE. The motion was seconded by Councilperson Mark Berner. Motion carried 6 – 0

• **City Hall Deck Replacement: Quote Adams HomeStore**

Taylor Adams with Adams HomeStore was present to answer questions regarding a quote to replace the deck at City Hall. Adams HomeStore quoted the cost of \$9,800 to replace the deck with the following with the city do the demolition of the deck beforehand.

The following is a proposal to re-build, in the same layout/size, the existing 2nd floor deck off the CG City Hall building:

- demolition of existing deck and stairs and debris removal provided by others
- install new decorative black finish 4x4 post bases onto existing concrete stem walls
- all wood to be pressure treated: 4x4 structural posts, 2x10 joists, and 2x12 stock for stair stringer materials
- use butyl flashing tape otop of joists (beneath decking boards) for additional wood protection and longevity of deck system
- Westbury "Tuscany" series powder coated aluminum railing posts and handrail system, color: bronze
- 1x6 grooved composite decking by Trex, "ENHANCE" series in the color: "Beach Dune", hidden fastener clips used
- matching composite 11-1/4" fascia and stair riser trim to be used

After discussion Councilperson Jason Booker made a motion to approve the quote from Adams HomeStore to replace the deck at City Hall in the amount of \$9,800 with funds coming from infrastructure. The motion was seconded by Councilperson Denise Hartman. Motion carried 6 – 0

- **Update: Mill N Overlay – 4<sup>th</sup> Street to East City Limits**  
City Administrator Nick Jones said the Shilling Construction has started the Mill N Overlay from 4<sup>th</sup> street to the east city limits and plans to have the project completed by May 1<sup>st</sup>. Administrator Jones said that there have been no traffic control issues.

**NEW BUSINESS**

- **Special/Community Events Application: Washunga Days**  
Executive Director Zoey Bond with the Council Grove Area Trade & Tourism Association and Renee Berner chair of the Washunga Days Committee were present to answer questions about the events application submitted for Washunga Days to use the Riverwalk Park & Amphitheater. The event will take place starting on June 20<sup>th</sup> with the free community night from 5pm – 8pm and then on June 21<sup>st</sup> from 4pm – 12am and June 22<sup>nd</sup> from 9am to 12am. Cleaning will be performed each night following the event with a final clean up on Sunday. After discussion Councilperson Denise Hartman made a motion to approve the application request. The motion was seconded by Councilperson Sean Honer. Motion carried 6 – 0

- **Sales Tax Grant Committee Recommendations:**  
City Administrator Nick Jones read the recommendation from the Sales Tax Grant Committee to approve the requests of the following Sales Tax Grant Applications.

- Friends of Kaw Heritage, Inc: \$2,000
- Friends of Kaw Heritage, Inc: \$600
- Community Arts Council: \$5,000
- Council Grove Area Trade & Tourism Association: \$25,000
- Washunga Days: \$20,000
- Morris County Historical Society: \$4,500

After discussion Councilperson Sean Honer made a motion to approve the recommendations from the Sales Tax Grant Committee. The motion was seconded by Councilperson Denise Hartman. Motion carried 5 – 0 with 1 assentation from Councilperson Jason Booker.

- **Mill N Overlay: Shilling Construction: Wood Street/Mission Street**  
City Administrator Nick Jones presented the quote for overlay on Wood Street and Mill N Overlay on Mission Street. Administrator Nick Jones recommended the Council Overlay Wood Street for \$17,500 as the additional cost from \$14,650 because the quote did not go curb to curb and hold off on Mill N Overlay on Mission Street for \$123,925 sense the city is paying the 20% matching cost for Safe Routes to School. After discussion Councilperson Jason Booker made a motion to approve the overlay of Wood Street at a cost of \$17,500. The motion was seconded by Councilperson Sean Honer. Motion carried 4 – 2 with Councilpersons Hartmand and Haun not voting in favor.

101 WOOD STREET OVERLAY	110 TONS	\$ 115.00	\$ 12,650.00
102 ADDITIONAL TRAFFIC CONTROL WOOD	1 LS	\$ 2,000.00	\$ 2,000.00
TOTAL WOOD STREET			\$ 14,650.00
103 MISSION STREET 2" OVERLAY	825 TONS	\$ 115.00	\$ 94,875.00
104 MISSION STREET 2" MILLING	7500 SY	\$ 2.90	\$ 21,750.00
105 ADDITIONAL TRAFFIC CONTROL MISSION	1 LS	\$ 7,300.00	\$ 7,300.00
TOTAL MISSION STREET			\$ 123,925.00

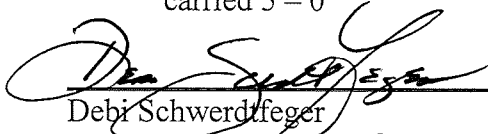
- **Executive Session Attorney Client Privilege – City Lake – Pat Riordan**  
Councilperson Sean Honer made a motion to go in to Executive Session for Attorney Client Privilege with Attorney Pat Riordan for 20 minutes to include the Mayor, Council, City Administrator, and City Attorney’s. The motion was seconded by Councilperson Jason Booker. Motion carried 6 – 0. No action was taken.

**GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger** – N/A
- **Councilperson Mark Berner** – asked if the City Council work like to call a special work meeting to discuss real cost to taxpayers regarding the water and sewer projects.
- **Councilperson Denise Hartman** – Absent
- **Councilperson Sean Honer** – N/A
- **Councilperson Nathan Adams** – N/A

- **Councilperson Sharon Haun** – N/A
- **Councilperson Jason Booker** – said he received some concerns regarding some springs and if anything could be done with them. Administrator Jones said he would talk to Street and Parks Superintendent Jeff Barbo to see what we could possibly do.
- **City Attorney Brian Henderson** – N/A
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – said he will meet with Architect Ben Moore on Friday to take pictures of the inside of the Depot for the grant application in September. Jones also said that has been in talks with the Trade and Tourism Association about renting the Depot. Jones also said having a designated use for the building helps when applying for grants as most grants want to know what the use of the facility will be. The city should know in mid-May if it will receive grant funds from T-Mobile. Jones also brought up possibly getting a census done to qualify for CDBG grants that require low to moderate income be at 51% or higher to qualify. Jones said that Council Grove is currently around 46%, which makes them not eligible. Jones said he spoke with Stars and Stripes Fireworks Jason Zeigler about moving the 4<sup>th</sup> of July Fireworks show to Saturday June 29<sup>th</sup> to allow for more people to attend and not be in competition with the Wilsey and White City's shows.

Mayor Debi Schwerdtfeger asked for a motion to adjourn. Councilperson Jason Booker made a motion to adjourn. Councilperson Sharon Haun seconded the motion. Motion carried 5 – 0

  
 Debi Schwerdtfeger Mayor

ATTEST:   
 Nick Jones City Administrator



**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, Sean Honer, Nathan Adams, and Sharon Haun also present were the City Administrator Nick Jones and City Attorney Brian Henderson and Molly Priest, Others attending were Jan Sciacca, Josh Sciacca, Ryan McDonald, Amanda McDonald, Maggie Linn, Pastor Billy Kryger, Dale Linn, Brett Waggoner, Sara Waggoner, Kelly Judd, Scott Allen, Gary Catlin, Stephen McKnight, Brady Helstrom.

**PLEDGE OF ALLEGIANCE**

**INVOCATION:**

Pastor Billy Kryger

**PUBLIC COMMENT PERIOD**

N/A

**CONSENT AGENDA**

Councilperson Sean Honer made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Haun seconded the motion. Motion Carried 6 – 0 The consent agenda consisted of:

- April 16, 2024, Minutes
- April 16, 2024, to Current Appropriations.
- Cabin Transfers: H-14, J-5

**OLD BUSINESS**

- **Street Scape – BG Consultants Brady Hedstrom**

- **Resolution of Support**

Brady Hedstrom with BG Consultants gave an overview of the proposed street scape project for Phase 1, which will start with the Downtown 1 hundred through 3 hundred blocks. The project's proposed cost is \$1.82 million with 1.32 million coming from KDOT TA Program and \$500,000 for design and construction/inspection in matching funds in 2025 and 2026. The city should receive notice if awarded the grant in late Summer or early fall. Mr. Hedstrom also presented to the Council a resolution to apply for the grant. After discussion Councilperson Mark Berner made a motion to approve Resolution 050724-01 to apply for grant funding. The motion was seconded by Councilperson Jason Booker. Motion carried 6 – 0

- **LMI Survey: Governmental Assistance Services – Brett Waggoner**

Brett Waggoner with Governmental Assistance Services spoke to the Council regarding doing a Low to Moderate Income Survey (LMI) which, could benefit the city in being eligible to apply for CDBG grant funding for projects if it was found the city is 51% LMI. Mr. Waggoner said the survey will be conducted door to door to get the best results possible. The survey consists of ranges of income, household size, and ethnicity. The information gathered from the survey will be anonymous and protected. The cost to do the LMI Survey is \$28,500 and is not guaranteed as there is no timeline on when the census will be released by HUD. Mr. Waggoner offered to only charge for work completed if the census came out before the completion of the LMI survey. After discussion Councilperson Jason Booker made a motion to approve doing the LMI Survey from Infrastructure funds in the amount of \$28,500. The motion was seconded by Councilperson Mark Berner. Motion was split 3 – 3 with Councilpersons Booker, Berner, Haun voting in favor and Hartman, Honer, and Adams voting against it. Mayor Schwerdtfeger cast the tie breaking vote in favor of doing the LMI Survey. 4 – 3 vote with Mayor Schwerdtfeger breaking the tie.

- **Update: Mill N Overlay – 4<sup>th</sup> Street to East City Limits**

City Administrator Nick Jones said the Shilling Construction has completed the Mill N Overlay from 4<sup>th</sup> street to the east city limits. The cost was under the \$400,000 KDOT grant. Administrator Jones said the city did not incur any matching cost sense the project was under the grant amount.

## NEW BUSINESS

- **Office Committee Recommendation - BCBS Health Insurance Renewal: Jake Ownes**  
Jake Ownes with Blue Cross Blue Shield presented to the Council the insurance renewal for June 1, 2024. Mr. Owens said the city will see an increase of 59% in insurance premiums due largely in part to large claims. Claims made from June 2023 through February 2024 totaled \$1,274,398.64 with the city only paying \$167,250.46 during the same time. Mr. Owens said to stay on the Current Level Funded Quad 2 the cost per year will go from \$240,296.26 to \$382,084.68 and increase of \$141,788.40. Administrator Jones said the city set back the savings of \$135,000 from the previous renewal in the event of such increase. Administrator Jones also said that the city would be reimbursed approximately \$38,000 for the 20% that employees pay for family coverage. Jones said the city received quotes from several other companies and BCBS was still the better insurance with lower cost. After discussion Councilperson Denise Hartman made a motion to approve the BCBS renewal. The motion was seconded Councilperson Sean Honer. Motion carried 6 – 0
- **Brick Streets Preservation Committee: Appointments:**  
Mayor Schwerdtfeger has asked for people to contact her that would like to be on the committee along with Councilpersons Hartman and Honer.
- **Brick Streets Preservation: Sales Tax Ballot Question – Discussion**  
Councilperson Jason Booker proposed a .5 percent Sales Tax ballot question that if approved at election time would fund the repair and replacement of the brick streets in town. Councilperson Booker said his reasoning was because the State is retiring the food sales tax fee that the fee would not as noticeable. Discussion was tabled until the Brick Streets Preservation Committee is formed.
- **Summer Seasonal Appointments: Streets & Parks/Utilities Departments**  
Mayor Debi Schwerdtfeger appointed Cade Honer and Chris Barbo to the Streets and Parks/Utilities Departments as Summer Seasonal employees at a pay rate of \$12.00 an hour. A motion was made by Councilperson Jason Booker to approve the appointments. The motion was seconded by Councilperson Denise Hartman. Motion carried 5 – 0 with 1 abstention – Councilperson Honer
- **Summer Seasonal Recreation Appointments:**  
Mayor Schwerdtfeger appointed the following to Summer Seasonal Recreation for 2024.  
CGAC/CGRD Appointment List 2024  
Current Training &gt; (WSI/Lifeguard/CPR/First Aide)
  - ▶ Lauren Carlson Pool Manager \$13.50
  - ▶ Ally Hower Asst. Pool Manager \$9.91
  - ▶ Lillian Zeigler Asst. Pool Manager \$9.91
  - ▶ Name Position Wage
  - ▶ Allison Hower Lifeguard - 3rd + \$9.00
  - ▶ Gavin Mills Lifeguard - 3rd + \$9.00
  - ▶ Casaiia Mullen Lifeguard - 3rd year \$9.00
  - ▶ Koen Hula Lifeguard - 3rd year \$9.00
  - ▶ Lillian Zeigler Lifeguard - 3rd year \$9.00
  - ▶ Brooklynn Wangerin Lifeguard - 2nd year \$8.50
  - ▶ Paul Bessmer Lifeguard - 2nd year \$8.50
  - ▶ Kierni Mullen Lifeguard - 2nd year \$8.50
  - ▶ Mason Wilkens Lifeguard - 2nd year \$8.50
  - ▶ Abigail Allen Lifeguard - 2nd year \$8.50
  - ▶ Creighton Simeka Lifeguard - 2nd year \$8.50
  - ▶ Brecken McEuen Lifeguard - 2nd year \$8.50
  - ▶ Linkin Sherwood Lifeguard - 2nd year \$8.50
  - ▶ Elkan Spear Lifeguard - 2nd year \$8.50
  - ▶ Marlie Hayes Lifeguard - 1st year \$8.25
  - ▶ Leo White Lifeguard - 1st year \$8.25
  - ▶ Whitlyn Mullen Lifeguard - 1st year \$8.25
  - ▶ Macelyn Taylor Lifeguard - 1st year \$8.25
  - ▶ Tessa Weinlich Lifeguard - 1st year \$8.25
  - ▶ Bradley Doornbos Concessions \$7.69
  - ▶ Capri Gant Concessions \$7.69
  - ▶ Emily Bacon Concessions \$7.69
  - ▶ Grady Kepley Concessions \$7.69
  - ▶ Hallie Frazier Concessions \$7.69
  - ▶ Lucy Palmquist Concessions \$7.69

- ▶ Maxton Villalobos Concessions \$7.69
- ▶ Neenah Hesterman Concessions \$7.69
- ▶ Haylie Grant Concessions \$7.69
- ▶ MaKenzie Grant Concessions \$7.69
- ▶ Logan Stockwell Concessions \$7.69
- ▶ Evan Birk Concessions \$7.69
- ▶ Hollyn Zeigler Concessions \$7.69
- ▶ Ashlyln Kesler Concessions \$7.69
- ▶ Taegan Wilkens Concessions \$7.69
- ▶ Kason Spear Concessions \$7.69
- ▶ Madison Brown Concessions \$7.69
- ▶ Jordan Carlson Maint. 3+ \$11.25
- ▶ Mija Carlson Maint. 3+ \$11.25 7
- ▶ Hayden Buttery Maint. 2nd \$10.00
- ▶ Braun Frye Maint. 2nd \$10.00

A motion was made by Councilperson Jason Booker to approve of the appointments. The motion was seconded by Councilperson Nathan Adams. Motion carried 6 – 0

• **Utilities Committee Recommendation: Micheal Stover**

The Utilities Committee recommends a pay increase \$1.50 for Micheal Stover for successfully passing his Kansas Class II Water Operator Certification in accordance with Resolution 101822-01. The pay increase will be effective as of April 14, 2024.

B. Specific Department Certification Rate Increases:

Public Utilities Certifications (Certifications as recognized by the Kansas Department of Health and Environment)

Kansas Class I Water Operator	\$1.50 Increase
Kansas Class II Water Operator	\$1.50 Increase
Kansas Class I Wastewater Operator	\$1.50 Increase
Backflow Prevention	\$1.50 Increase

A motion was made by Councilperson Mark Berner to approve the recommendation. The motion was seconded by Councilperson Sean Honer. Motion carried 6 – 0

• **Library Roof Replacement: Murphy’s Seamless Roofing Inc.**

City Administrator Nick Jones presented the Council with a quote from Murphys Seamless Roofing in the amount of \$36,500. Administrator Jones said he has receive other quotes that are more expensive. Administrator Jones also said that Murphy’s is willing to take half the payment now and the other half in 2 to 3 months while the Library Board waits the results of grants they have applied for. After discussion Councilperson Denise Hartman made amotion to approve the quote from Murphy’s Seamless Roofing. The motion was seconded by Councilperson Sean Honer. Motion carried 6 – 0



**Murphy's Seamless Roofing Inc**  
 5450 Murphy Lane  
 Saint Marys, KS 66536  
 Phone: (785) 844-1822  
 Email: murphysseamless@gmail.com

**Prepared For**  
 Nick Jones  
 829 Main St.  
 Council Grove, Kansas 66846  
 (785) 466-6775

Estimate # 2089  
 Date 11/29/2023  
 Business / Tax # 83-3404803

Description	Total
Description	\$0.00
• Power wash entire roof	
• Primer all of roof	
• Full fabric with polyester fabric and elastomeric basecoat over the entire roof.	
• Caulk all edges , AC units and vent pipes .	
• Topcoat entire roof with a white elastomeric topcoat.	
Description	\$36,500.00
Description	\$0.00
This is a 20 year labor and material Warranty.	
50% down upon starting of job. The rest of the money will be paid as soon as the city gets paid their grant money. It could be up to three months.	
<b>Subtotal</b>	<b>\$36,500.00</b>
<b>Total</b>	<b>\$36,500.00</b>

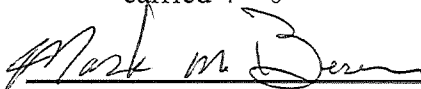
• **Executive Session Attorney Client Privilege – City Lake – Pat Riordan**

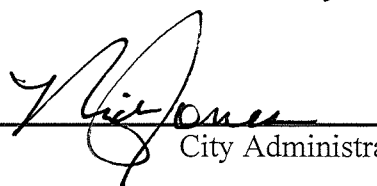
Councilperson Nathan Adams made a motion to go in to Executive Session for Attorney Client Privilege with Attorney Pat Riordan for 20 minutes to include the Mayor, Council, City Administrator, and City Attorney’s. The motion was seconded by Councilperson Jason Booker. Motion carried 6 – 0. No action was taken.

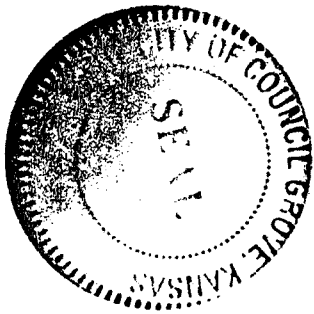
**GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger** – N/A
- **Councilperson Mark Berner** – asked if the City Council work like to call a special work meeting to discuss real cost to taxpayers regarding the water and sewer projects.
- **Councilperson Denise Hartman** – asked when the planters would be planted. Mayor Schwerdtfeger said they would be planted Friday.
- **Councilperson Sean Honer** – Absent – Left for event.
- **Councilperson Nathan Adams** – Absent – Left for event.
- **Councilperson Sharon Haun** – N/A
- **Councilperson Jason Booker** – Said East Main turned out nice with the Chip N Seal.
- **City Attorney Brian Henderson** – N/A
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – said he meant with KDOT representatives and Brady Hedstrom with BG Consultants to go over the proposed grant and Mill N Overlay from Belfry to the west city limits. Administrator Jones said the city should know if we are awarded sometime in the Fall.

Mayor Debi Schwerdtfeger asked for a motion to adjourn. Councilperson Jason Booker made a motion to adjourn. Councilperson Mark Berner seconded the motion. Motion carried 4 – 0

  
Debi Schwerdtfeger Council President  
~~Mayor~~

ATTEST:   
Nick Jones City Administrator



City Council Meeting Minutes  
May 21, 2024

**WELCOME AND CALL TO ORDER**

Council President Mark Berner called the regular City Council Meeting to order. Council members present were Jason Booker, Denise Hartman, Nathan Adams, and Sharon Haun also present were the City Administrator Nick Jones and City Attorney Brian Henderson and Molly Priest, Others attending were Jan Sciacca, Creighton Simecka, Pastor Billy Kryger, Mark Brooks, Scott Allen, Stephen McKnight, Nichole Tiffany, Brian Zeigler

**PLEDGE OF ALLEGIANCE**

**INVOCATION:**

Linwood Errichson

**PUBLIC HEARING:** Performance Hearing - Shawn & Nicole Tiffany - Grant No. 22-CR-003 – Closeout. Council President Mark Berner asked for a motion to open the Public Hearing. Councilperson Jason Booker made a motion to open the Public Hearing. The motion was seconded by Councilperson Sharon Haun. Motion Carried 4 – 0. The purpose of the Public Hearing is to hear from the public regarding Grant No. 22-CR-003 from the Kansas Department of Commerce Community Development Block Grant (CDBG) in the amount of \$250,000. The CDBG grant was used to rehabilitate the commercial building located at 117-119 Main Street and owned by Shawn and Nichole Tiffany. After no comments from the public a motion was made by Councilperson Sharon Haun to close the hearing and close out Grant No. 22-CR-003. The motion was seconded by Councilperson Denise Hartman.

**PUBLIC COMMENT PERIOD**

Mark Brooks with the Kaw Mission requested the cost of the sign permit of \$72.40 be waived. Mr. Brooks said they hope to have the sign installed before Washunga Days, A motion was made by Councilperson Jason Booker and seconded by Councilperson Nathan Adams. Motion carried 4 – 0

**CONSENT AGENDA**

Councilperson Mark Berner made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Haun seconded the motion. Motion Carried 6 – 0 The consent agenda consisted of:

- May 21, 2024, Minutes
- May 21, 2024, to Current Appropriations.
- Cabin Transfers: B-50

**OLD BUSINESS**

- **Update: Street Scape:**  
City Administrator Nick Jones said the application for Street Scape for the 1 – 3 hundred block was submitted on May 17<sup>th</sup> and that we should know the results of the application in August. If approved for the grant the city will enter the design phase of the project.
- **Update: Council Grove Library Roof**  
City Administrator Nick Jones said that Murphy’s Seamless Roofing has started work on the library roof and hopes to have the roof completed by the end of the week barring any issues with the weather.

**NEW BUSINESS**

- **Request - H-3/Fishing Futures: Steve Taylor**  
Steve Taylor representing H-3 and Fishing Futures Tournament on June 8<sup>th</sup> requested assistance from the City Recreation Department and the Rec Deck Software for signup online for the tournament. Mr. Taylor said they moved the tournament from September to June in the hopes of getting more participation. After discussion Councilperson Jason Booker made a motion to approve the request. The motion was seconded by Councilperson Denise Hartman. Motion Carried 4 – 0.
- **Request - 135<sup>th</sup> Infantry Band – Concert at Riverwalk Park Amphitheater: Scott Allen**  
Scott Allen representing the Riverwalk Park Amphitheater for 135<sup>th</sup> Infantry Band requested the use of the Riverwalk Park Amphitheater and that the fee be waived to use the facility. They will also be joined by The Flint Hills Community Band. The event is a free concert that will take place on July 8<sup>th</sup> at approximately 7:00pm. A motion was made by Councilperson Sharon Haun to approve the request and waive the fee. The motion was seconded by Councilperson Nathan



Adams. Motion carried 4 – 0

• **Appointment of Brick Street Preservation Committee:**

Council President Mark Berner appointed the following to the Brick Street Preservation Committee.

- Connie Essington
- Dale Winn
- Denise Hartman
- Mark Brooks
- Sean Honer

Council President Mark Berner asked for a motion to approve the appointments. A motion was made by Councilperson Jason Booker. The motion was seconded by Councilperson Sharon Haun. Motion Carried 4 – 0

• **Appointment of Markese Godley: Part-time Police Officer**

Council President Mark Berner appointed Markese Godley from full-time Class A Officer to part-time Police Officer at a pay rate of \$17.00 per hour. Council President Berner asked for a motion to approve the appointment. A motion was made by Councilperson Jason Booker to approve the appointment. The motion was seconded by Councilperson Sharon Haun. Motion carried 4- 0.

• **Appointment of Summer Seasonal: Recreation**

Council President Mark Berner appointed the following to Summer Seasonal Lifeguard/Concessions Worker.

- 3rd year guard - Myles Gant - \$9.00
- 1st year guard - Laine Johnson - \$8.25
- Concessions worker - Reid Buttrey - \$7.69

Council President Berner asked for a motion to approve the appointments. Councilperson Denise Hartman made a motion to approve the appointments. The motion was seconded by Councilperson Jason Booker. Motion carried 4 – 0.


• **Alcohol Consumption and Sale at Community Events Applications**


An Alcohol Consumption and Sale at Community Events Application from the Flint Hills Artisan Fair requested the sale of alcohol by the TopsyGypsy Traveling Tavern owned by Brooke Simonis on June 22<sup>nd</sup> at 19 N. Chautauqua for the event. A motion was made by Councilperson Denise Hartman to approve the application. The motion was seconded by Councilperson Jason Booker. Motion carried 4 – 0

**GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger** – Absent
- **Councilperson Mark Berner** – N/A
- **Councilperson Denise Hartman** – N/A
- **Councilperson Sean Honer** – Absent
- **Councilperson Nathan Adams** – Reminded the community that the Council meetings are open to the public.
- **Councilperson Sharon Haun** – said bad weather coming and to be safe.
- **Councilperson Jason Booker** – N/A
- **City Attorney Brian Henderson** – N/A
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – N/A

Council President for a motion to adjourn. Councilperson Sharon Haun made a motion to adjourn. Councilperson Denise Hartman seconded the motion. Motion carried 4 – 0

  
Debi Schwerdtfeger Mayor

ATTEST:   
Nick Jones City Administrator



**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, Sean Honer, Nathan Adams, and Sharon Haun also present were the City Administrator Nick Jones and City Attorney Brian Henderson and Molly Priest, Others attending were Jan Sciacca, Ryan McDonald, Amanda McDonald, Pastor Billy Kryger, Karen Exon.

**PLEDGE OF ALLEGIANCE**

**INVOCATION:**

Pastor Billy Kryger

**PUBLIC COMMENT PERIOD**

N/A

**CONSENT AGENDA**

Councilperson Jason Booker made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sean Honer seconded the motion. Motion Carried 6 – 0 The consent agenda consisted of:

- June 4, 2024, Minutes
- June 4, 2024, to Current Appropriations.
- Cabin Transfers: N/A
- License Renewal Application for Club Liquor License – The Dealership Building

**OLD BUSINESS**

- **Update: T-Mobile Hometown Grant: Katy Depot**  
City Administrator Nick Jones said he resubmitted the application for the T-Mobile Hometown Grant for the Katy Depot. Administrator Jones said the first round had 500 applicants and only 25 were awarded funding. Administrator Jones said we should know something by August or September.
- **Update: Contract For Services: Western Consultants – Brett Waggoner**  
City Administrator Nick Jones said he had the following language added to the contract with Western Consultants, Brett Waggoner:
  - (C) If it should occur that THE CITY is found to be ineligible for such application, THE CONSULTANT will apply the payment specified in Section 2 below to a future CDBG application. No additional charges for grant writing will be incurred.
- **Update: Safe Routes to School:**  
City Administrator Nick Jones said Bettis Construction estimates it will start the SRTS project mid to end of July and have 65 working days to complete the project.

**NEW BUSINESS**

- **City Employee Raises:**

Mayor Debi Schwerdtfeger read the names of the employees recommended to receive retention raises, merit raise, or contractual raises in accordance with any City Pay Plan, Ordinance or Contract Agreement. Any employee not listed has already received a pay increase or has not been with the city for 1 year. Effective July 1, 2024.

**Utilities Department:**

Derrick Craige  
David Siemers  
Michael Stover  
John Veh

**Police Department:**

Shawn Wangerin  
Jason Bacon  
Terry Lif  
Jimmy Blackburn SS  
Breanna Wooden

### Recreation Department:

Justin Carlson  
Amy Lif

### City Hall

Theresa Drube  
Lisa Good  
Nick Jones  
Megan Weaver

After discussion Councilperson Mark Berner made a motion to approve the City Employee Raises as presented. The motion was seconded by Councilperson Sharon Haun. Motion Carried 5 – 1 with Councilperson Nathan Adams voting against the motion.

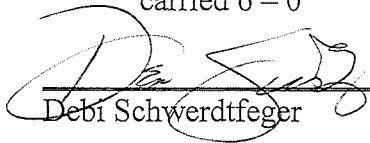
- **Police Committee Recommendation: Kevin Reyes Part-Time Police Officer**  
Mayor Debi Schwertfeger read the recommendation from the Police Committee to appointment of Kevin Reyes to Part-Time Class A Police Officer at \$17.00 an hour. A motion was made by Councilperson Jason Booker. The motion was seconded by Councilperson Denise Hartman. Motion Carried 6 – 0
- **Summer Seasonal Concessions Works Appointments: City Rec.**  
Mayor Debi Schwertfeger appointed the following to Summer Seasonal Concession Works for the Recreation Department:
  - Carter Bremer \$7.69
  - Hayden Horton \$7.69A motion was made by Councilperson Denise Hartman to accept the appointments. The motion was seconded by Councilperson Sharon Haun. Motion Carried 6 – 0
- **Boat Licensing Fine Ordinance: Discussion**  
City Attorney Molly Priest presented to the Council Ordinance 2267, which amends section 12-917, penalties for violations of Chapter XII, Article 9, Boating at the Council Grove City Lake to include a fine of \$500 for not licensing their boats with the city. Administrator Jones said the between 10 – 15 with houses at the lake have come in and registered their boats since being discussed at the last meeting. After discussion Councilperson Jason Booker made a motion to approve Ordinance 2267 as presented. The motion was seconded by Councilperson Nathan Adams. Motion carried 6 – 0
- **Executive Session: Non – Elected Official Review**  
Councilperson Sharon Haun made a motion to go into Executive Session for Non-Elected Official Review for 30 minutes with the Mayor, Council, City Attorneys, and City Administrator for the last 10 minutes of the session. The motion was seconded by Councilperson Jason Booker. Motion Carried 6 – 0
- **Executive Session: Attorney Client Privilege – Potential Litigation**  
Councilperson Sean Honer made a motion to go into Executive Session: Attorney Client Privilege - Potential Litigation for 15 minutes to include the Mayor, Council, City Administrator and City Attorney's. The motion was seconded by Councilperson Jason Booker. Motion carried 6 – 0 No action was taken.
- **Executive Session Attorney Client Privilege – City Lake – Pat Riordan**  
Councilperson Mark Berner made a motion to go in to Executive Session for Attorney Client Privilege – City Lake with Attorney Pat Riordan for 10 minutes to include the Mayor, Council, City Administrator, and City Attorney's. The motion was seconded by Councilperson Nathan Adams. Motion carried 6 – 0. No action was taken.


### GOVERNING BODY COMMENTS

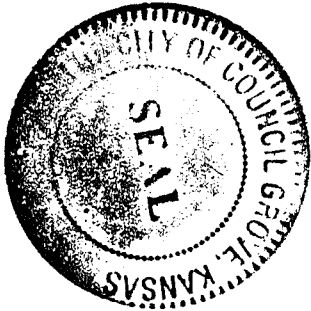
- **Mayor Debi Schwertfeger** – N/A
- **Councilperson Mark Berner** – asked about the cords and spider boxes the city lends to Washunga Days. Administrator Jones said Jeff Barbo will bring them down Wednesday during setup.
- **Councilperson Denise Hartman** – said Ditto to what the other Council said.
- **Councilperson Sean Honer** – Absent – Left for event.
- **Councilperson Nathan Adams** – Thanked the City Crews for getting things ready for Washunga Days
- **Councilperson Sharon Haun** – Thanked the City Crews for getting things ready for Washunge Days and to attend the Powwow and other activities this weekend.

- **Councilperson Jason Booker** – Said the town looks great and thanked the City Crews for getting things ready.
- **City Attorney Brian Henderson** – N/A
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – Thanks the city crews for their hard work getting things ready for Washunga Days. Jones also said that 7 city vehicles sustained hail damage with up to 3 of them possibly being totaled.

Mayor Debi Schwerdtfeger asked for a motion to adjourn. Councilperson Jason Booker made a motion to adjourn. Councilperson Denise Hartman seconded the motion. Motion carried 6 – 0

  
\_\_\_\_\_  
Debi Schwerdtfeger Mayor

ATTEST:  
  
\_\_\_\_\_  
Nick Jones City Administrator



City Council Meeting Minutes  
July 2, 2024

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Denise Hartman, Nathan Adams, and Sharon Haun also present were the City Administrator Nick Jones and City Attorney Brian Henderson and Molly Priest, Others attending were Jan Sciacca, Pastor Billy Kryger, Karen Exon, Chirsty Alexander.

**PLEDGE OF ALLEGIANCE**

**INVOCATION:**

Chirsty Alexander

**PUBLIC COMMENT PERIOD**

Karen Exon representing the City Lake Association thanked the city police for patrolling during the Memorial Day Holiday. Exon said that the Lake Association would like to see more random patrols for the upcoming Holiday Weekend. Administrator Jones said the city is doing what it can to cover all its duties with the Police Department down two officers. Exon said that if the city was going to enforce its new boat permit ordinance it should follow its own rules and have a City Lake boating sticker on the patrol boat Exon also said the KA number is still registered in Kansas Wildlife and Parks name and that a KA number is required.

**CONSENT AGENDA**

Councilperson Mark Berner made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Haun seconded the motion. Motion Carried 6 – 0 The consent agenda consisted of:

- June 18, 2024, Minutes
- June 18, 2024, to Current Appropriations.
- Cabin Transfers: IT-2, IT-3

**OLD BUSINESS**

- N/A

**NEW BUSINESS**

- **Recreation Committee Recommendation: Anti-Bullying Policy: Discussion**  
City Attorney Brian Henderson when through the recommendation from the Recreation Committee regarding the adoption of an Anti-Bullying Policy. Administrator Jones suggested that the policy should include all of city recreation and the city departments. Attorney Brian Henderson was tasked with drafting a city-wide anti-bully resolution for all city departments for the next council meeting.
- **Planning and Zoning Committee Recommendation: Discussion**  
City Attorney Molly Priest and Brian Henderson discussed the role of the Planning and Zoning Committee and the recommendations the committee made regarding what the City Inspector could approve and what should be sent to the Planning and Zoning Committee. After discussion the Council requested the members of the Planning and Zoning Committee and City Inspector Stan Bartley attend the next meeting to discuss the recommendation.
- **GMDC Request: Housing Study Update**  
Chuck Scott Interim-Director for GMDC proposed to the City and County a cost share to conduct a new housing study as the past study is about to expire.

Partners:

We need to update the Morris County Housing Study dated March 25, 2022, that was completed by RDG Planning and Design. Kansas Housing Resource Corporation (KHRC) will accept housing studies that are less than three (3) years old and our housing study that we rely on for applying for financing assistance will become outdated next spring.

It is my recommendation that Morris County, the City of Council Grove, and GMDC consider sharing in the cost of having this housing study updated so that anyone needing the study to seek funding for their project, seek guidance for their housing project, etc. has a current study for that purpose.

We have gotten a \$5,000 not-to-exceed quote from RDG Planning and Design for updating the study by the end of the year. I would recommend that we consider sharing in the cost of this study as follows:

Morris County	\$1,500.00
City of Council Grove	\$1,500.00
GMDC	\$2,000.00

Let me know if you have questions or need additional information.

Thank you,

Chuck Scott  
Interim Director

After discussion Councilperson Jason Booker made a motion to approve the request from GMDC. The motion was seconded by Councilperson Denise Hartman. Motion carried 5 – 0

- **Atmos Energy: Road Repairs**

City Administrator Nick Jones that he has spoken with Chris Koehler regarding the gas line replacement and the concern regarding the roads being repaired. Koehler said Atmos will work with the city to come up with a plan for fixing the roads.

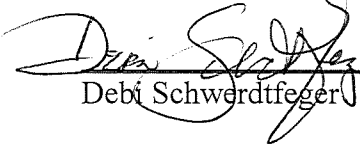
- **Executive Session: Attorney Client Privilege – City Lake – Pat Rioden**


No Update

### **GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger** – said she spoke at the Kaw Nation Sacred Rock dedication and was humbled when the Kaw presented her with a ceremonial blanket and plans to put it in a case and display it at City Hall.
- **Councilperson Mark Berner** – Absent
- **Councilperson Denise Hartman** – said she enjoyed the fireworks and is going to miss stars and stripes fireworks.
- **Councilperson Sean Honer** – Absent
- **Councilperson Nathan Adams** – thanked the city crews for the hard work and preparing for Washunaga Days and the 4<sup>th</sup> of July.
- **Councilperson Sharon Haun** – said the Kaw Nation sacred rock dedication was very nice and is excited about possibilities and that the powwow was the largest she has seen at the new pavilion.
- **Councilperson Jason Booker** – said he is looking forward to a couple days off.
- **City Attorney Brian Henderson** – N/A
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – said that Brett Wagner with GAS will start doing the LMI survey's and going door to door to redo the city's census and that HUD released the census numbers and the current LMI 46.6% up from the previous 43.3%. GAS plans to start doing the surveys the week of July 22<sup>nd</sup>. Bettis Construction will start work on the SRTS project at the end of July or start of August. The annual chip n seal will begin at the end of July with the county providing the equipment and labor. Thanked Adams HomeStore for donating \$250 toward the 30 chairs for the Aquatic Center. Jones said there was an electric issue in the IT section at the city lake cause there to be a low current in the water causing people to be shocked. REA was also involved in trying to identify the issue along with Chad Farr's from Services Unlimited. Jones said there are still docks that have not updated their dock electrical to city code and that City Inspector Stan Bartley will be going over to inspect the electrical on the docks. Jones asked to have a budget work session at 5:30pm on Wednesday July 10 and also asked to reschedule the August 20 council meeting to August 19 due to a medical procedure on Aug. 20.

Council President for a motion to adjourn. Councilperson Denise Hartman made a motion to adjourn. Councilperson Nathan Adams seconded the motion. Motion carried 4 – 0

  
Debi Schwerdtfeger Mayor

ATTEST:   
Nick Jones City Administrator



City Council Meeting Minutes  
July 16, 2024

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwertfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Nathan Adams, and Sharon Haun also present were the City Administrator Nick Jones and City Attorney's Brian Henderson and Molly Priest, Others attending were Jan Sciacca, Vernon Hay, Andy Benning, Ryan McDonald, Taylor Adams, and Kelly Judd.

**PLEDGE OF ALLEGIANCE**

**INVOCATION:**

Mayor Schwertfeger

**CONSENT AGENDA**

Councilperson Jason Booker made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Haun seconded the motion. Motion Carried 4 – 0 The consent agenda consisted of:

- July 2, 2024, Minutes
- July 2, 2024, to Current Appropriations.
- Cabin Transfers: G-1

**OLD BUSINESS**

• **Planning and Zoning Commission: Discussion**

Discussion was held regarding the roles of the Planning and Zoning Commission and City Inspector Stan Bartley. Members of the Planning and Zoning Commission that attended the meeting were Andy Benning, Vernon Hay, Trent Sigle, Taylor Adams. City Inspector Stan Bartley presented two handouts to the Council, the 2020 Kansas Statutes as it relates to the Planning Commission and what construction and building inspectors do. Discussion was also held regarding moving from the 2015 Building Codes to the 2018 Building Codes. After much discussion the City Inspector and the Planning and Zoning Commission will have a work study to make recommendations to the Council.

**NEW BUSINESS**

• **City Anti-Bullying Resolution 071624-01:**

City Attorney Brian Henderson presented Anti-Bullying Resolution 071624-01 for adoption. The Resolution defines different types of bullying and the process of reporting those incidents. All participants, spectators or volunteers are subject to possible removal or suspension from city sponsored activities. After discussion a motion was made by Jason Booker with spectators being added to the resolution. The motion was seconded by Councilperson Sharon Haun. Motion Carried 4 – 0

• **LMI Survey Questions: Example**

City Administrator Nick Jones presented the LMI Sample Survey that Government Assistance Services (GAS) will use for the upcoming door to door census survey starting on Monday July 22<sup>nd</sup>. The purpose of the survey is to redo the 2020 census, which currently does not qualify the city for Community Development Block Grants (CDBG). The survey is confidential.

• **Notice of Revenue Neutral Rate Intent:**

City Administrator Nick Jones presented the Notice of Revenue Neutral Rate Intent along with the 2025 City Budget Approval. The hearings are set for September 3, 2025, at 5:30pm in City Hall. The revenue Neutral Rate is 66.747 mills, and the city is proposing a mill levy decrease from 70.037 mills to 67 mills. After discussion Councilperson Jason Booker made a motion to approve the Notice of Revenue Neutral Rate Intent and approval of 2025 budget. The motion was seconded by Councilperson Nathan Adams. Motion carried 4 – 0




• **Executive Session: Attorney Client Privilege – City Lake – Pat Rioden**

Councilperson Jason Booker made a motion to go into Executive Session for Attorney Client Privilege for the City Lake with Attorney Pat Rioden, Mayor, City Council, City Attorney's and City Administrator for 20 minutes. The motion was seconded by Councilperson Nathan Adams. Motion Carried 4 – 0 No action was taken.

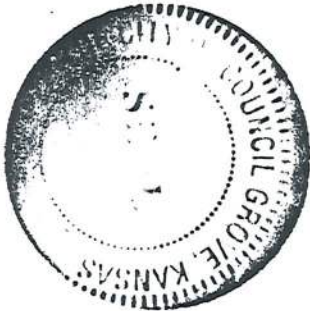
**GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger** – Thanked asked Mindy Andreas if she needed help water the flowers she planted on the Riverwalk.
- **Councilperson Mark Berner** – N/A
- **Councilperson Denise Hartman** – Absent
- **Councilperson Sean Honer** – Absent
- **Councilperson Nathan Adams** – N/A
- **Councilperson Sharon Haun** – N/A
- **Councilperson Jason Booker** – N/A
- **City Attorney Brian Henderson** – N/A
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – informed the Council that the City Police boat has a City Lake Sticker since May of this year and placed over previous stickers and not on the side of the bow. Police Chief Shawn Wangerin also determined that the city is not required to have a KA number from Kansas Wildlife and Parks since it is owned and operated by a government agency on the lake owner by the city. The city went ahead and registered the boat if Kansas Wildlife and Parks ever needed assistance on a lake not owner by the city.

Mayor Schwerdtfeger asked for a motion to adjourn. Councilperson Berner made a motion to adjourn. Councilperson Haun seconded the motion. Motion carried 4 – 0

  
\_\_\_\_\_  
Debi Schwerdtfeger Mayor

ATTEST:   
\_\_\_\_\_  
Nick Jones City Administrator



City Council Meeting Minutes  
August 6, 2024

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwertfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Denise Hartman, Sean Honer Nathan Adams, and Sharon Haun also present were the City Administrator Nick Jones and City Attorney's Brian Henderson by video, Others attending were Jan Sciacca, Vernon Hay, Zoey Wadick, Sharon McVay, Fred Bammes, Steve White, Pat Rioden, Karen Jantz, Ron Jantz, Daniel Fox, Kirk Dunham, Shelley Dunham, Taylor Adams, Annette Adams, James Crosby, Marty Wright, Kevin Lepper, Stan Bartley, Dan Winter.

**PLEDGE OF ALLEGIANCE**

**INVOCATION:**

Jim Crosby

**CONSENT AGENDA**

Councilperson Sean Honer made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Haun seconded the motion. Motion Carried 5 – 0 The consent agenda consisted of:

- July 16, 2024, Minutes
- July 16, 2024, to Current Appropriations.
- Cabin Transfers: R-3, I-1

**OLD BUSINESS**

• **Safe Routes to School: Update**

City Administrator Nick Jones informed the Council that the Safe Routes to School project has been delayed to the middle to end of August. The drop-dead date for the project to start is September 1.

• **LMI Survey: Update**

City Administrator Nick Jones informed the Council that the LMI survey is going well with about 20% of the city complete. Western Consultants hopes to have the surveys finished up in the next 3 to 4 weeks.

**NEW BUSINESS**

• **Lake Committee Recommendations: Ronnie & Karen Jantz**

City Administrator Nick Jones presented the recommendation from the City Lake Committee that denied the request to allow a deck extension of 9 feet into the 100-foot setback from the water's edge in accordance with Ordinance 12-612. Ronnie and Karen Jantz have appealed against the decision of the Lake Committee and as for consideration from the City Council. After discussion the project was approved based on letters of support from the Jantz neighbors and that this extension does not interfere with their view. A motion was made by Councilperson Sean Honer to approve the appeal. The motion was seconded by Councilperson Denise Hartman. Motion carried 5 – 0

• **City Audit Report: Adams Brown Strategic Allies and CPAs: Alex Mittie**

Alex Mittie with Adams Brown Strategic Allies and CPAs presented the 2023 City Audit to the City Council. Mittie went through the entirety of the Audit report noting that the only thing that needed corrected was a couple of encumbrances regarding approval of items approved by Council at the end of the 2023 year but not paid out until 2024. Mittie said this was just a timing issue and not that big of a deal. The items should have been encumbrances in 2023. After discussion a motion was made by Councilperson Jason Booker to approve the 2023 Audit. The motion was seconded by Councilperson Nathan Adams. Motion carried 5 – 0

• **Council Grove Area Trade & Tourism Association: Discussion**

Vice President Steve White with the Council Grove Trade & Tourism Association spoke to the Council regarding gauging the interest from the city to take over the tourism portion of the Association and have the city manage it. Discussion was held on whether the employee for the tourism position would be full-time or contractual. City

Administrator Jones said that is up to the Council. White said they will be meeting with the County to see if they would be willing to work with the city on tourism and transfer the money given to the Association for tourism to the city to promote all of Morris County. It was decided by the Council to explore the possibility of taking over tourism. A motion was made by Councilperson Jason Booker to move forward with exploring taking over the tourism arm of the Association. The motion was seconded by Councilperson Sharon Haun. Motion carried 5 – 0

- **Petition to Vacate Alleys: Set Public Hearings**

City Administrator Nick Jones presented 3 petitions to vacate alleys. A motion was made by Councilperson Denise Hartman to set the Public Hearing on the 17<sup>th</sup> of September 2024. The motion was seconded by Councilperson Sean Honer. Motion carried 5 – 0

- Bill Rice Jr. requested the vacation of the portion of a dedicated alley lying between Lots 10 – 12 Block 4 and Lots 1,2,3 Block4 & Lot 9 of Whitcomb's Addition to the City of Council Grove, Morris County, Kansas (Commonly known as 1014 Guston St) The hearing will be held on the 17<sup>th</sup> of September 2024 a 5:30pm at City Hall at 205 N. Union Street Council Grove, KS 66846
- Annette K Adams requested the vacation if the portion of a dedicated alley lying between Lots 3 – 6 and Lots 7 – 12 of Block 38 First Addition to the City of Council Grove, Morris County, Kansas (Commonly known as 11 S. Third and 203 E. Main) The hearing will be held on the 17<sup>th</sup> of September 2024 a 5:30pm at City Hall at 205 N. Union Street Council Grove, KS 66846
- Stephen Cabezut requested the vacation if the portion of a dedicated alley lying between Lots 1 – 3 Block 4 and Lots 1,2,3 of Block 5 of Huffaker Addition to the City of Council Grove, Morris County, Kansas (Commonly known as 501 Inman) The hearing will be held on the 17<sup>th</sup> of September 2024 a 5:30pm at City Hall at 205 N. Union Street Council Grove, KS 66846

- **Executive Session: Attorney Client Privilege – City Lake – Pat Rioden**

Councilperson Jason Booker made a motion to go into Executive Session for Attorney Client Privilege for City Lake with Attorney Pat Rioden and to include the Mayor, City Council, City Attorney, and City Administrator for 30 minutes. The motion was seconded by Councilperson Sean Honer. Motion carried 5 – 0

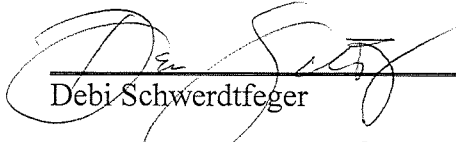
After returning from Executive Session Attorney Pat Rioden said that he and the Lake Association Attorney Kyle Steadman had emailed and spoken regarding issues with the lease violating Cash Basis Law. Rioden said that the Lake Association has indicated that they would not represent the lease holders if there was a lawsuit to which Rioden said creates a different issue and with just getting the response on Monday from the Lake Association Attorney he would like a little more time to review the lease.

### **GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger** – N/A
- **Councilperson Mark Berner** – Absent
- **Councilperson Denise Hartman** – said there was a big pothole along the roads edge on 8<sup>th</sup> street by the school parking. Administrator Jones said the street department is aware and will get it taken care of.
- **Councilperson Sean Honer** – N/A
- **Councilperson Nathan Adams** – N/A
- **Councilperson Sharon Haun** – said to stay cool as it has been hot.
- **Councilperson Jason Booker** – N/A
- **City Attorney Brian Henderson** – N/A
- **Assistant City Attorney Molly Priest** – Absent
- **City Administrator Nick Jones** – said that Been Moore will be at the September 3<sup>rd</sup> meeting and the again at the September 17<sup>th</sup> meeting to go over the Katy Depot. Jones said that the Unites Sidecar Association will be using the park behind the Katy Depot on Sept. 7<sup>th</sup> from 12pm to 2pm. Jones informed the Council that the last day the swimming pool will be open is on August 11<sup>th</sup>. Jones said all pool managers are back at college and

that school starts for local students on the 14<sup>th</sup> and there will not be enough staff to run the pool.

- Mayor Schwerdtfeger asked for a motion to adjourn. Councilperson Jason Booker made a motion to adjourn. Councilperson Denise Hartman seconded the motion. Motion carried 5 – 0

  
\_\_\_\_\_  
Debi Schwerdtfeger Mayor

ATTEST:   
\_\_\_\_\_  
Nick Jones City Administrator



City Council Meeting Minutes  
August 19, 2024

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Sean Honer Nathan Adams, and Sharon Haun also present were the City Administrator Nick Jones and City Attorney's Brian Henderson, Molly Priest, Others attending were Jan Sciacca, Marty Wright, Ryan McDonald, Angie Schwerdtfeger, Karen Exon, Pastor Billy Kryger

**PLEDGE OF ALLEGIANCE:**

**INVOCATION:**

PASTOR BILLY KRYGER

**CONSENT AGENDA:**

Councilperson Sean Honer made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Haun seconded the motion. Motion Carried 5 – 0 The consent agenda consisted of:

- August 3, 2024, Minutes
- August 3, 2024, to Current Appropriations.
- Cabin Transfers: B-33, A-5

**OLD BUSINESS**

• **Safe Routes to School: Update**

City Administrator Nick Jones informed the Council that the Safe Routes to School project is scheduled to start on September 3<sup>rd</sup> and said he had a pre-con meeting in Marion at the KDOT building this past Friday. Bettis Construction will have 85 working days to complete the project and 25 days for cleanup. Bettis Construction plans to start on the West side of town by the High School.

• **LMI Survey: Update**

City Administrator Nick Jones informed the Council that the LMI survey is going well with about 40% of the city complete. Western Consultants hopes to have the surveys finished up by 9/15 or earlier.

• **KDOT Alternative Transportation Grant – Downtown Street Scape: Update**

City Administrator Nick Jones informed the Council that award recommendations were submitted to the KDOT Secretary's office for review and final approval at the end of July for the KDOT Alternative Transportation Grant. Awards were supposed to be announced mid-August, and the anticipated announcement date is late September/October as the award will most likely be announced through a media event.

• **KDOT Surface Preservation Project – Belfry to West City Limits: Update**

City Administrator Nick Jones informed the Council that Council Grove was awarded a \$400,000 KDOT surface preservation project funding to resurface from Belfry to the west city limits. Administrator Jones said the funding is for the budget year 2027. The project will be done in 2026 as the 2027 budget year from KDOT starts in July of each year.

**NEW BUSINESS**

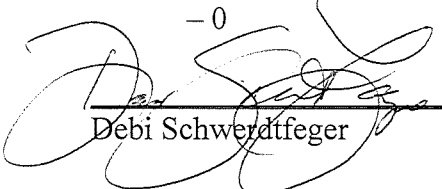
• **Office Committee Recommendation: Appointment of Laura Viar**

Mayor Debi Schwerdtfeger read a recommendation from the Office Committee to appoint Laura Viar to Municipal Judge at a pay rate of \$900 per month. This appointment will take effect on October 1, 2024. Mayor Schwerdtfeger asked for a motion to approve the appointment. A motion was made by Councilperson Mark Berner to appoint Laura Viar to Municipal Judge. The motion was seconded by Councilperson Sharon Haun. Motion carried 5 – 0

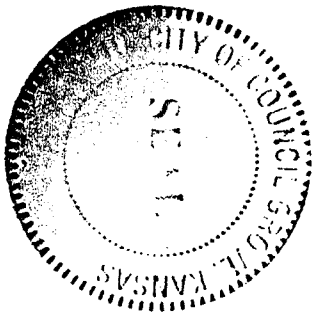
- **Executive Session: Attorney Client Privilege – City Lake – Pat Rioden**  
Councilperson Sean Honer made a motion to go into Executive Session for Attorney Client Privilege for City Lake with Attorney Pat Rioden and to include the Mayor, City Council, City Attorneys, and City Administrator for 30 minutes. The motion was seconded by Councilperson Sharon Haun. Motion carried 5 – 0
- **Executive Session: Attorney Client Privilege – Data Relating to Financial Affairs of an outside corporation:**  
Councilperson Mark Berner made a motion to go into Executive Session: Attorney Client Privilege for Data Relating to Financial Affairs of an outside corporation to include the Mayor, City Council, City Attorneys, and City Administrator for 20 minutes. The motion was seconded by Councilperson Jason Booker. Motion carried 5 – 0

**GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger** – Thanks Pastor Billy Kryger for doing the invocation.
- **Councilperson Mark Berner** – N/A
- **Councilperson Denise Hartman** – Absent
- **Councilperson Sean Honer** – N/A
- **Councilperson Nathan Adams** – Thanks Riverbank Brewery having an awesome concert in town.
- **Councilperson Sharon Haun** – N/A
- **Councilperson Jason Booker** – N/A
- **City Attorney Brian Henderson** – N/A
- **Assistant City Attorney Molly Priest** – Absent
- **City Administrator Nick Jones** – said that H-3 Fishing will have it annual tournament on September 8<sup>th</sup> at the City Lake.
- Mayor Schwerdtfeger asked for a motion to adjourn. Councilperson Jason Booker made a motion to adjourn. Councilperson Nathan Adams seconded the motion. Motion carried 5 – 0

  
 \_\_\_\_\_  
 Debi Schwerdtfeger Mayor

ATTEST:   
 \_\_\_\_\_  
 Nick Jones City Administrator



REQUEST FOR SPECIAL COUNCIL MEETING

THE HONORABLE MAYOR, Debi Schwerdtfeger  
CITY OF COUNCIL GROVE, KANSAS

WE, the undersigned, Council Members of the City of Council Grove, Kansas here respectfully request you to call a special meeting of the Council to be held at the Council Grove City Hall meeting room in Council Grove, Tuesday August 27, 2024, at 5:15 p.m., for the purpose of discussing the following agenda item:

Executive Session: Attorney Client Privilege - Non-Elected Employees  
Executive Session: Attorney Client Privilege – Data Relating to Financial Affairs of an Outside Corporation

*Denise Hartman*  
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OFFICE OF THE CITY CLERK

TO COUNCIL MEMBERS:

You are hereby notified that there will be a special meeting of the City Council, to be held at the Council Grove City Hall meeting room in Council Grove, Tuesday, August 27, 2024, at 5:15p.m., for the purpose of discussing the following agenda item:

Executive Session: Attorney Client Privilege - Non-Elected Employees  
Executive Session: Attorney Client Privilege – Data Relating to Financial Affairs of an Outside Corporation

WITNESS MY HAND AND THE SEAL OF SAID CITY THIS 27<sup>th</sup> DAY OF August 2024..

*Debi Schwerdtfeger*  
Debi Schwerdtfeger, MAYOR

ATTEST:

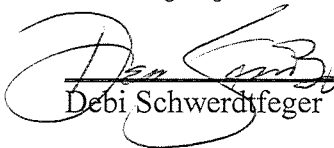
*Nick Jones*  
\_\_\_\_\_  
Nick Jones, CITY ADMINISTRATOR



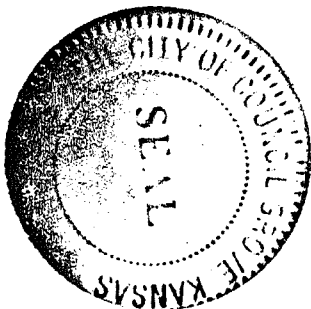
**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the Special City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, Sean Honer Nathan Adams, and Sharon Haun also present were the City Administrator Nick Jones and City Attorney Brian Henderson,

- **Executive Session: Attorney Client Privilege - Non-Elected Employees:**  
Mayor Debi Schwerdtfeger asked for a motion to go into Executive Session. Councilperson Jason Booker made a motion to go into Executive Session: Attorney Client Privilege - Non-Elected Employees for 30 minutes to include the Mayor, Council, City Attorney, and City Administrator. The motion was seconded by Councilperson Mark Berner. Motion carried 6 – 0 – No action was taken.
  
- **Executive Session: Attorney Client Privilege – Data Relating to Financial Affairs of an Outside Corporation:**
  - Mayor Debi Schwerdtfeger asked for a motion to go into Executive Session. Councilperson Denise Hartman made a motion to go into Executive Session: Attorney Client Privilege – Data Relating to Financial Affairs of an Outside Corporation for 20 minutes to include the Mayor, Council, City Attorney, and City Administrator. The motion was seconded by Councilperson Nathan Adams. Motion carried 6 – 0 – No action was taken.
  
  - Mayor Schwerdtfeger asked for a motion to adjourn. Councilperson Mark Berner made a motion to adjourn. Councilperson Denise Hartman seconded the motion. Motion carried 6 – 0

  
Debi Schwerdtfeger Mayor

ATTEST:   
Nick Jones City Administrator





City Council Meeting Minutes  
September 3, 2024

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwertfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Sean Honer Nathan Adams, and Sharon Haun also present were the City Administrator Nick Jones and City Attorney Molly Priest, Others attending were Jan Sciacca, Josh Sciacca, Ryan McDonald, Angie Schwertfeger, Karen Exon, Pastor Billy Kryger, Ben Moore, Taylor Helpingstine, Brett Waggoner, James Crosby, Shelley Dunham, Vern Hay.

**PLEDGE OF ALLEGIANCE:**

**INVOCATION:**

PASTOR BILLY KRYGER

**PUBLIC HEARING:**

- EXCEEDING REVENUE NEUTRAL RATE

Mayor Debi Schwertfeger opened the Public Hearing for Exceeding the Revenue Neutral Rate with Resolution 090324-01, which stated the city would be exceeding the RNR calculated by the Morris County Clerk to be 66.747 mills to collect the same tax revenue as last year. The city proposed a mill levy of 67 mills, which is a reduction from the 70 mills collected for 2024 budget year a difference of 3.037 mill reduction saving taxpayers \$49,730.88 in new taxes. The city will still collect \$4,215 in new taxes. There was no comment, and a motion was made by Councilperson Jason Booker to pass Resolution 090324-01 to Exceed Revenue Neutral Rate. The motion was seconded by Councilperson Sean Honer. Motion carried 5 – 0

- BUDGET HEARING

Mayor Debi Schwertfeger opened the Budget Hearing for the Proposed 2025 Budget and opened the floor for anyone who had questions or concerns. No comments were made, and a motion was made by Councilperson Mark Berner to approve the 2025 Budget. The motion was seconded by Councilperson Sharon Haun. Motion carried 5 – 0

**PUBLIC COMMENT:**

Jim Crosby with the Council Grove Softball Club said they will have their first tournament on Sunday September 8<sup>th</sup> to benefit Faith Campbell who is battling cancer. Mr. Crosby said in the 9 years the Softball Club has been around that they have raised around \$99,000 dollars. Mr. Crosby invited everyone to the game.

**CONSENT AGENDA:**

Councilperson Sean Honer made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Haun seconded the motion. Motion Carried 5 – 0 The consent agenda consisted of:

- August 19, 2024, Minutes
- August 27, 2024, Special Meeting Minutes
- August 19, 2024, to Current Appropriations.
- Cabin Transfers: N/A

**OLD BUSINESS**

- **Safe Routes to School: Update**

City Administrator Nick Jones informed the Council that Bettis Construction has started the Safe Routes to School project and will start by the High School and work west and then move to the east side of town.

**NEW BUSINESS**

- **Katy Depot: Ben Moore Studio, LLC – Ben Moore – Governmental Assistance Services – Brett Waggoner:**

Ben Moore and Taylor Helpingstine with Ben Moore Studio, LLC presented design plans to the Council for the Katy Depot. Discussion center mostly around ADA compliant restrooms and if there was a need for 4 bathrooms. The Council decided to focus on just two restrooms. One restroom for the Chamber Office and one public restroom that is accessible from outside and would be on a timer to lock and unlock. Ben Moore said the

estimated cost of all the renovations at this time is \$864,000 without any items being removed or added.

Brett Waggoner with Governmental Assistance Services and Western Consultants updated the City Council regarding the LMI Survey his company is doing on behalf of the city. Mr. Waggoner said the survey is going well and should be completed around the middle of the month. Mr. Waggoner said the city will have a 25% match toward the grant. Waggoner also said that if the city could get an outside entity to contribute 10% toward the match that it would add 10 points to the score total for when CDBG decides who to award funding to. Waggoner said there are also state tax credits that could be reimbursed to the city of around \$80,000.

- **Planning and Zoning Recommendation: Building Application**

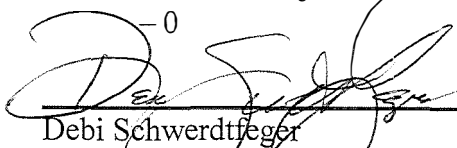
City Administrator Nick Jones read the recommendation from the Planning and Zoning Commission to the City Council to approve the building application for 121 Liberty in Council Grove for Skip Cansler to building a storage building with a variance to allow it to be built in the 5-foot setback to line up with the existing building that is located on the property line. After discussion Councilperson Sean Honer made a motion to approve the recommendation from the Planning and Zoning Commission. The motion was seconded by Councilperson Mark Berner. Motion carried 5 – 0


- **Work Study: Council Grove Area Trade and Tourism:**

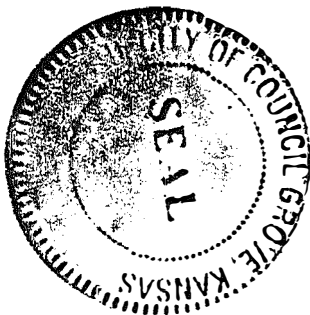
The Council set a work study with the Chamber board on Tuesday September 10, 2024, at 5:30pm at the Katy Depot.

**GOVERNING BODY COMMENTS**

- Mayor Debi Schwerdtfeger – N/A
  - Councilperson Mark Berner – N/A
  - Councilperson Denise Hartman – Absent
  - Councilperson Sean Honer – N/A
  - Councilperson Nathan Adams – N/A
  - Councilperson Sharon Haun – N/A
  - Councilperson Jason Booker – N/A
  - City Attorney Brian Henderson – Absent
  - Assistant City Attorney Molly Priest – N/A
  - City Administrator Nick Jones – N/A
- 
- Mayor Schwerdtfeger asked for a motion to adjourn. Councilperson Jason Booker made a motion to adjourn. Councilperson Nathan Adams seconded the motion. Motion carried 5

-0  
  
Debi Schwerdtfeger Mayor

ATTEST:   
Nick Jones City Administrator



**WELCOME AND CALL TO ORDER**

Mayor Debi Schwertfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Sean Honer Nathan Adams, and Sharon Haun also present were the City Administrator Nick Jones and City Attorney Molly Priest, Others attending were Jan Sciacca, Ryan McDonald, Taylor Helpingstine, Vern Hay, Taylor Adams, Annette Adams, Charles Walker, Brian Pangburn.

**PLEDGE OF ALLEGIANCE:**

**INVOCATION:**

Denise Hartman

**PUBLIC HEARING:**

Mayor Debi Schwertfeger opened the public hearing on Alley Vacates starting with Bill Rice Jr.: Ordinance #2268, City Attorney Molly Priest presented the ordinance to the Council. After discussion Councilperson Jason Booker made a motion to approve ordinance #2268. The motion was seconded by Councilperson Sharon Haun. Motion carried 6 – 0

Mayor Schwertfeger read ordinance #2269 for Stephen Cabezut request to have an alley vacated. With no comment from the Council. Councilperson Jason Booker made a motion to approve ordinance #2269. The motion was seconded by Councilperson Nathan Adams. Motion carried 6 – 0.

Mayor Schwertfeger read ordinance #2270 for Annette Adams request to have an alley vacated. With no comment from the Council. Councilperson Sean Honer made a motion to approve ordinance #2269. The motion was seconded by Councilperson Denise Hartman. Motion carried 6 – 0.

**PUBLIC COMMENT:**

N/A

**CONSENT AGENDA:**

Councilperson Sean Honer made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Haun seconded the motion. Motion Carried 5 – 0 The consent agenda consisted of:

- September 3, 2024, Minutes
- September 3, 2024, to Current Appropriations.
- Cabin Transfers: N/A

**OLD BUSINESS**

- **Safe Routes to School: Update**

City Administrator Nick Jones informed the Council that Bettis Construction has started the Safe Routes to School project and has started by the High School working west and then will move to the east side of town. Bettis has also started work on the box culvert on 8<sup>th</sup> street.

**NEW BUSINESS**

- **Katy Depot: Ben Moore Studio, LLC – Taylor Helpingstine**

Taylor Helpingstine with Ben Moore Studio, LLC presented the changes to the Katy Depot that were discussed in the previous council meeting and at the work study at the Katy Depot with Ben Moore. Mrs. Helpingstine also presented a cost estimate update of \$820,930.66 for the project. City Administrator Nick Jones advised the Council that they would need to decide to move forward with the grant or not as the deadline was coming up. Administrator Jones also told the Council that he had spoken to Brett Waggoner with Western Consultants who is the company conducting the LMI survey for the city. Jones said that Mr. Waggoner was positive that the outcome of the survey would make Council Grove eligible for CDBG grants. Councilperson Jason Booker made a motion to approve moving forward with the scope of work and the grant submission. The motion was seconded by Councilperson Denise Hartman. Motion carried 6 – 0

- **Standard Traffic Ordinance: Ordinance #2271**  
City Attorney Brian Henderson presented Standard Traffic Ordinance #2271. Mr. Henderson told the Council that these need to be updated periodically when new versions are available. Councilperson Mark Berner made an motion to approve ordinance #2271. The motion was seconded by Councilperson Denise Hartman. Motion carried 6 – 0
- **Uniform Public Offense Code: Ordinance #2272**  
City Attorney Brian Henderson presented Uniform Public Offense Code Ordinance #2272. Mr. Henderson told the Council that these need to be updated periodically when new versions are available. Councilperson Mark Berner made an motion to approve ordinance #2272. The motion was seconded by Councilperson Denise Hartman. Motion carried 6 – 0
- **Appointment of Charles Walker to Class A Police Officer**  
Mayor Debi Schwerdtfeger read the recommendation of the Police and Fire Committee to appoint Charles Walker to Class A Officer at a pay rate of \$23.00 per hour contingent on passing a physical, drug and alcohol screening and psychological test. Mayor Schwerdtfeger asked for a motion to approve the appointment. A motion was made by Councilperson Sean Honer to approve the appointment. The motion was seconded by Councilperson Sharon Haun. Motion carried 6- 0
- **Appointment of Brian Pangburn to Class A Police Officer**  
Mayor Debi Schwerdtfeger read the recommendation of the Police and Fire Committee to appoint Brian Pangburn to Class A Officer at a pay rate of \$24.00 per hour contingent on passing a physical, drug and alcohol screening and psychological test. Mayor Schwerdtfeger asked for a motion to approve the appointment. A motion was made by Councilperson Denise Hartman to approve the appointment. The motion was seconded by Councilperson Jason Booker. Motion carried 6- 0
- **Constitution Week Proclamation**  
Mayor Debi Schwerdtfeger asked Donna Bundy with the DAR Chapter to say a few words about Constitution Week. Mrs. Bundy told the Council the Constitution Week was started by President Eisenhower in 1955 who signed the bill into law proclaiming September 17th through September 23<sup>rd</sup> Constitution Week. Mayor Schwerdtfeger read through the Proclamation and declared September 17<sup>th</sup> through the 23<sup>rd</sup> as Constitution Week in Council Grove. A motion was made by Councilperson Denise Hartman to approve the Proclamation for Constitution Week. The motion was seconded by Councilperson Sharon Haun. Motion Carried 6 – 0
- **Appointment of Lisa Good to City Treasurer**  
Mayor Debi Schwerdtfeger read the recommendation of the Office Committee to appoint Lisa Good to City Treasurer at a payrate of \$400 per month with a effective date of October 1, 2024. A motion was made by Councilperson Jason Booker to accept the appointment. The motion was seconded by Councilperson Sharon Haun. Motion carried 5 – 0 – Councilperson Hartman stepped out of the meeting.
- **Executive Session – Attorney Client Privilege with Pat Riordan for City Lake**  
City Administrator Nick Jones informed the Council there was no update.

#### **GOVERNING BODY COMMENTS**

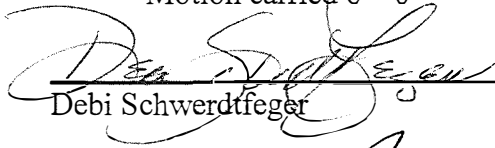
- **Mayor Debi Schwerdtfeger** – N/A
- **Councilperson Mark Berner** – N/A
- **Councilperson Denise Hartman** – Said she is excited about the Katy Depot project and seeing it be used.
- **Councilperson Sean Honer** – N/A
- **Councilperson Nathan Adams** – N/A
- **Councilperson Sharon Haun** – Glad to see things happening around town.
- **Councilperson Jason Booker** – N/A
- **City Attorney Brian Henderson** – N/A
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – N/A

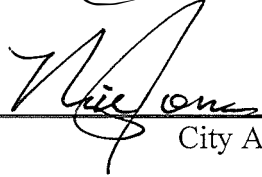
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- **Appointment of Charles Walker to Class A Police Officer**  
Mayor Debi Schwerdtfeger read the recommendation of the Police and Fire Committee to appoint Charles Walker to Class A Officer at a pay rate of \$23.00 per hour contingent on passing a physical, drug and alcohol screening and psychological test. Mayor Schwerdtfeger asked for a motion to approve the appointment. A motion was made by Councilperson Sean Honer to approve the appointment. The motion was seconded by Councilperson Sharon Haun. Motion carried 6- 0
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- **Executive Session – Attorney Client Privilege with Pat Riodan for City Lake**  
City Administrator Nick Jones informed the Council there was no update.

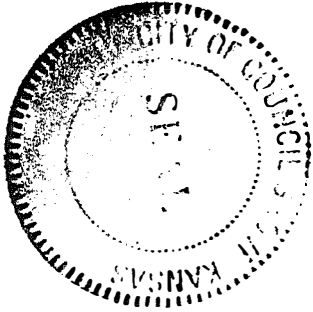
#### **GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger** – N/A
- **Councilperson Mark Berner** – N/A
- **Councilperson Denise Hartman** – Said she is excited about the Katy Depot project and seeing it be used.
- **Councilperson Sean Honer** – N/A
- **Councilperson Nathan Adams** – N/A
- **Councilperson Sharon Haun** – Glad to see things happing around town.
- **Councilperson Jason Booker** – N/A
- **City Attorney Brian Henderson** – N/A
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – N/A

- Mayor Schwerdtfeger asked for a motion to adjourn. Councilperson Mark Berner made a motion to adjourn. Councilperson Sharon Haun seconded the motion.  
Motion carried 6 – 0

  
Debi Schwerdtfeger Mayor

ATTEST:   
Nick Jones City Administrator



**WELCOME AND CALL TO ORDER**

Mayor Debi Schwertfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, Nathan Adams, and Sharon Haun also present were the City Administrator Nick Jones and City Attorney Molly Priest, Others attending were Jan Sciacca, Ryan McDonald, Angie Schwertfeger, Steve Crichton, Julie Crichton, Pat Riordon, Ashely McKnight, Karen Exon, Zoey Bond-Wadick,

**PLEDGE OF ALLEGIANCE:**

**INVOCATION:**

Denise Hartman

**PUBLIC COMMENT:**

N/A

**CONSENT AGENDA:**

Councilperson Jason Booker made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Haun seconded the motion. Motion Carried 5 – 0 The consent agenda consisted of:

- September 17, 2024, Minutes
- September 17, 2024, to Current Appropriations.
- Cabin Transfers: I-24
- Application for Retail Liquor by the package: Bootleggers Liquor LLC.

**OLD BUSINESS**

- **Safe Routes to School: Update**  
City Administrator Nick Jones told the Council that Bettis is working on the Flint Hills Trail heading west and will turn and go north up N. Chautauqua. Bettis is planning on pouring around 200 yards of concrete in the next 2 weeks.

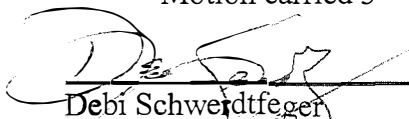
**NEW BUSINESS**


- **Council Grove Area Trade & Tourism Association: Convention & Visitor Bureau (CVB):**  
City Administrator continued a conversation started at a previous Council meeting regarding the city taking over the CVB for the Chamber and said the Steve White with the Chamber Board attended a County Commissioner meeting to inquire if the County would be willing to transfer the \$25,000 in funding to the city to run the CVB that was previously giving to the Chamber. Mr. White informed Administrator Jones that the County agreed to transferring the money to the city for the CVB. Councilperson Nathan Adams asked what the position would pay, and Administrator Jones said that hasn't been decided, but could range from \$40,000 to \$60,000 depending on qualifications. After discussion Councilperson Jason Booker made a motion to approve taking over the CVB from the Chamber. The motion was seconded by Councilperson Denise Hartman. Motion carried 5 – 0.
- **Police/Fire Committee Recommendation: Fire Department Grant: Steve Crichton:**  
The Police and Fire Committee recommends the Council approve applying for the AFG (Assistance to Firefighters Grant) program provides financial assistance to fire departments, nonaffiliated emergency medical service (EMS) organizations, and state fire training academies. It aims to enhance the health and safety of first responders and improve their abilities to protect the public from fire and fire-related hazards. Assistant Fire Chief Steve Crichton spoke to the Council regarding the grant and that it would be used to replace the aging SCPAS equipment that is no longer serviceable. The cost of the SCPAS equipment is \$10,000 per set and the Fire Department needs 19 sets. City Administrator Nick Jones said the cost to write the grant is \$5,000 and the match for the grant is \$5,000, which can be split between the city and rural fire contract. After discussion Councilperson Mark Berner made a motion to approve the \$10,000 for writing the grant and the match. The motion was seconded by Councilperson Denise Hartman. Motion passed 5 – 0

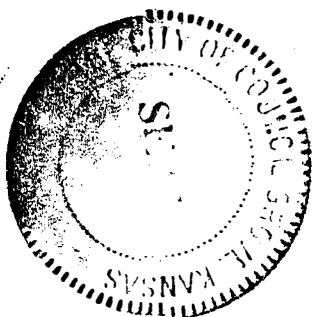
- **Community Events Application: Sethfest – Renee Berner:**  
City Administrator Nick Joens presented a Community Events Application for Sethfest. Administrator Jones said the event will take place on Saturday October 12 from 10am to 11pm and asked for permission to hold the event downtown and requested the use of 6 polycarts and Police presences in the area. Ashley McKnight representing the Community Arts Council was present to answer any questions about the event. After discussion Councilperson Sharon Haun made a motion to approve the application. The motion was seconded by Councilperson Jason Booker. Motion carried 5 – 0
- **Police and Fire Committee Recommendation: Appointment of Jesse McDonald:**  
Mayor Debi Schwerdtfeger read the recommendation from the Police and Fire Committee to appoint Jesse McDonald to Volunteer Firefighter for the City of Council Grove Fire Department. This appointment is contingent on passing a physical, drug and alcohol screening. Councilperson Denise Hartman made a motion to approve the appointment. The motion was seconded by Councilperson Nathan Adams. Motion carried 5 – 0
- **Alley Vacate Ordinance #2270: Correction:**  
City Administrator Nick Jones said that the Morris County Deeds office said that ordinance 2270 need to be corrected from First Addition to Moser First Addition to be submitted. After discussion Councilperson Jason Booker made a motion to make the correction. The motion was seconded by Councilperson Nathan Adams. Motion carried 5 – 0
- **Executive Session – Attorney Client Privilege with Pat Riordan for City Lake**  
Councilperson Sharon Haun made a motion to go into Executive Session for Attorney Client Privilege with Pat Riordan regarding the City Lake to include the Mayor, City Council, City Administrator and City Attorneys for 20 minutes. The motion was seconded by Councilperson Mark Berner. Motion carried 5 – 0. No action was taken.

**GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger** – N/A
- **Councilperson Mark Berner** – N/A
- **Councilperson Denise Hartman** – Prayers for the Lineman working the hurricane disaster.
- **Councilperson Sean Honer** – Absent
- **Councilperson Nathan Adams** – N/A
- **Councilperson Sharon Haun** – Hopes everyone enjoys Sethfest.
- **Councilperson Jason Booker** – Excited for Fall.
- **City Attorney Brian Henderson** – N/A
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – N/A
- Mayor Schwerdtfeger asked for a motion to adjourn. Councilperson Denise Hartman made a motion to adjourn. Councilperson Nathan Adams seconded the motion. Motion carried 5 – 0

  
 \_\_\_\_\_  
 Debi Schwerdtfeger Mayor

ATTEST:  
  
 \_\_\_\_\_  
 Nick Jones City Administrator





City Council Meeting Minutes  
October 15, 2024

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwertfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, Nathan Adams, and Sharon Haun also present were the City Administrator Nick Jones and City Attorney Molly Priest, Others attending were Jan Sciacca, Angie Schwertfeger, Pat Riordon, Karen Exon, Brett Waggoner, Fred Bammes

**PLEDGE OF ALLEGIANCE:**

**PUBLIC HEARING:** COMMUNITY IMPROVEMENT APPLICATION – KATY DEPOT

1. Motion authorizing Mayor Schwertfeger to execute the Statement of Assurances and Certifications
2. Motion to adopt Resolution #101524-01. Certifying Legal Authority to Apply for the 2024 Kansas Small Cities CDBG Program from the KS Dept. of Commerce.
3. Motion to adopt Resolution #101524-02 assuring the KS Dept. of Commerce that funds will continuously be provided for the operation and maintenance of the improvements to be financed with CDBG funds.
4. Motion authorizing the Mayor Schwertfeger to execute the Residential Anti-displacement and Relocation Assistance Plan.
5. Motion authorizing Mayor Schwertfeger to execute the Environmental Determination of Level of Review.
6. Motion authorizing Mayor Schwertfeger to execute the HUD Applicant/Recipient Disclosure Report.
7. Motion authorizing Mayor Schwertfeger to execute a letter of commitment of matching funds. Resolution #101524-03
8. Motion authorizing the Mayor Schwertfeger to execute the contract (contingent on grant award) with Western Consultants dba GAS for CDBG grant administration.
9. Opinion of Probable Cost/Floor Plan

Mayor Debi Schwertfeger read through all 8 of the application requirements and asked if anyone had any comments and with no comments from the public and no additional comments from the Council. Mayor Schwertfeger asked for a motion to allow her to sign all of the documents to apply for the CDBG grant. A motion was made by Councilperson Mark Berner made a motion to allow Mayor Schwertfeger to sign the documents for the CDBG grant. The motion was seconded by Councilperson Jason Booker. Motion carried 4 – 0 with 1 assentation Councilperson Hartman.

Administrator Nick Jones also informed the Council that the Young Foundation committed \$50,000 toward the match over a 3-year period.

Mayor Schwertfeger closed the hearing and proceeded to the Public Comment period.

**PUBLIC COMMENT:**

N/A

**CONSENT AGENDA:**

Councilperson Jason Booker made a motion to approve the Consent Agenda as presented in the packet. Councilperson Nathan Adams seconded the motion. Motion Carried 5 – 0 The consent agenda consisted of:

- October 1, 2024, Minutes
- October 1, 2024, to Current Appropriations.
- Cabin Transfers: D-1, E13-A
- Corporate Application for License to Sell Cereal Malt Beverages: Short Stop

**OLD BUSINESS**

• **Safe Routes to School: Update**

City Administrator Nick Jones told the Council that Bettis Construction has completed the portion of the 10ft sidewalk along the Flint Hills Trail State Park across from the High School. Starting this week, Bettis Construction will pour concrete from South and North Chautauqua to Hays Street.

• **Street Scape – KDOT TA Grant: Update**

City Administrator Nick Jones informed the Council that it was selected as 1 of the 31 grant recipients of the TA Grant funding in the amount of \$1,880,000 for the downtown streetscape project. Administrator Jones said there is no match with the TA grant as the project was awarded a match grant from the Highway Safety Improvement fund, which categorizes downtown as a Priority 1 corridor.

## NEW BUSINESS

- **Council Grove Public Library Trustee Board Recommendation: Appointment of Matthew Gordan:**

Mayor Debi Schwerdtfeger read the recommendation from the Council Grove Public Library Trustee Board to appoint Matthew Gordan as a Trustee nominee for the board, If appointed, he will fill Cris Wilson's spot on the Board. Mayor Schwerdtfeger asked for a motion to approve the appointment. Councilperson Sharon Haun made a motion to approve the recommendation from the Council Grove Public Library Board. The motion was seconded by Councilperson Denise Hartman. Motion carried 5 – 0

- **Police/Fire Committee Recommendation: Fire Department Grant: Steve Crichton:**

City Administrator Nick Jones read the recommendation from the Police and Fire Committee which recommends the Council approve the purchase of a 2021 Chevrolet Tahoe with 35,602 miles with the equipment listed below for \$39,000 to \$42,000 plus any selected optional equipment from the City of Cheney. Administrator Jones said the final purchase price is \$45,000 with the Stalker radar unit. After discussion Councilperson Jason Booker made a motion to approve the recommendation of the Police and Fire Committee to purchase the 2021 Chevy Tahoe from Cheney Police Department. The motion was seconded by Councilperson Sharon Haun. Motion carried 5 – 0

Lighting package (slick top)

¼ prisoner transport cage

Console with lighting switch package

Whelan siren

Door post spotlight

Stalker DSR 2X radar unit (optional) – New August of 2023 at a cost of \$3,624

Storage box (rear area) (optional-may be removed for new patrol unit)

*(asking price-\$39,000-\$42,000) TBD by Cheney City Council*

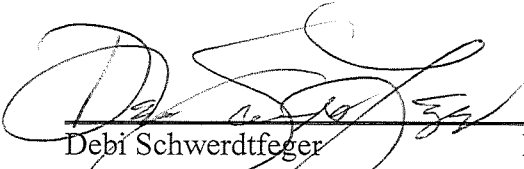
- **Executive Session – Attorney Client Privilege with Pat Riordan for City Lake**

Councilperson Denise Hartman made a motion to go into Executive Session for Attorney Client Privilege with Pat Riordan regarding the City Lake to include the Mayor, City Council, City Administrator and City Attorneys for 20 minutes. The motion was seconded by Councilperson Mark Berner. Motion carried 5 – 0.

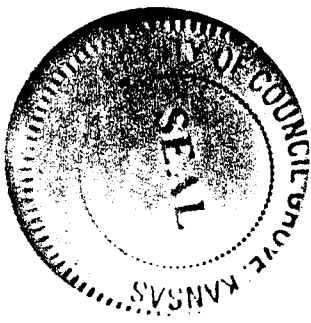
Upon return from Executive session Councilperson Mark Berner made a motion to authorize the city administrator to present the settlement offer prepared by Pat Riordan to the leaseholders at the Council Grove City Lake, and to authorize Pat Riordan to prepare litigation to be filed against any leaseholder who does not wish to accept the city's settlement agreement in the agreed time. The motion was then read again by Mayor Schwerdtfeger. The motion was seconded by Councilperson Sharon Haun. Motion carried 4 – 0 with 1 Assentation Councilperson Hartman.

## GOVERNING BODY COMMENTS

- **Mayor Debi Schwerdtfeger** – second everyone about Sethfest and SRTS. Excited about the streetscape grant to make the downtown safer and more accessible.
- **Councilperson Mark Berner** – Seconded what Sharon. Thank you to the Sethfest committee.
- **Councilperson Denise Hartman** – Said Sethfest was exciting, good weather.
- **Councilperson Sean Honer** – Absent
- **Councilperson Nathan Adams** – Thanked everyone involved in Sethfest.
- **Councilperson Sharon Haun** – Sethfest was a great event. Excited about the SRTS and the new grant with no match for Street Scape.
- **Councilperson Jason Booker** – said Sethfest was exciting, SRTS is good. Reminder folks not drive on the new sidewalk.
- **City Attorney Brian Henderson** – recommended Council attend League of Municipalities Conferences in the future.
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – said the Washunga Days committee has asked the city to get bids to add more fence are the riverwalk for events.
- Mayor Schwerdtfeger asked for a motion to adjourn. Councilperson Denise Hartman made a motion to adjourn. Councilperson Nathan Adams seconded the motion. Motion carried 5 – 0

  
Debi Schwerdtfeger Mayor

ATTEST:   
Nick Jones City Administrator



City Council Meeting Minutes  
November 5, 2024

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwertfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, Sean Honer, Nathan Adams, and Sharon Haun also present were the City Administrator Nick Jones and City Attorney Brian Henderson and Molly Priest, Others attending were Jan Sciacca, Angie Schwerdtfeger, Pat Riordon, Karen Exon, Sharon McVay, Fred Bammes, Mollie Avery, Daniel Winter, John Petz, Don Moller, Steve Crichton, Robert Herbig, Larry Karns, Marty Wright, Bob Hiebert, Shelley Dunham, Gary Catlin, Cody Catilin, David Fox, Annie McDiffett, Maggie Ziegenhert, Annette Adams, Taylor Adams, Jesse Knight, Ryan McDonald, Julie Hower, Ryan Moss, Linda Cosgrove, Pastor Billy Kryger, Vern Hay, Terry Humpries.

**PLEDGE OF ALLEGIANCE:**

**PUBLIC COMMENT:**

Marty Wright addressed the Council regarding concerns with the city trying to annex Council Grove City Lake, Mr. Wright said he felt bullied by the letter that was sent out to the lake residents and how a lease that has been in place for 12 years is now not considered legal. Mr. Wright also brought up instances where sewer mains around other lakes have broken and caused more pollution to the water than the current septic systems do now.

Don Moller the Council Grove Lake Association President addressed the Council regarding what he believes are violations of the Kansas Open Meetings Act. Mr. Moller listed off 7 different insistent that he considered violations of KOMA taking in Executive Session. 1.) Intention to terminate lease, 2.) Sale Price of \$25,000, 3.) Establishing a date for response of November 15, 2024. 4.) Allowing those financially unable to work with the city to affect sale. 5.) Determining that the city will proceed with a lawsuit against any that do not agree to move forward with the sale. 6.) Those that do not agree will be ineligible to purchase lots in the future, 7.) Approval of the letter in its final form in Executive session.

Taylor Adams with Adams Homestore read a letter signed by some of the Council Grove businesses regarding the actions taken by the City Council and the potential effects it could have on local businesses and urged the City Council to hold on their intended actions before moving forward with plans for annexation and litigation toward the lake leaseholders without a better understanding of the impact this will have on all citizens, leaseholders, and business owners. Mr. Adams read through the list of Business owners that signed the letter.

Terry Humpries, a lake leaseholder addressed the City Council and asked them to take a new approach of collaboration with the Lake Residents instead of an ultimatum. Mrs. Humpries said through the years Lake Residents that they wish to have stability and to own their lots and for more than a decade the lake residents have proposed different approaches to accomplish this. Mrs. Humpries said that the desires have been made public and are a part of the City Lake Association Master Plan, which is posted on the website. Mrs. Humpries asked that we work together for the benefit of all.

**CONSENT AGENDA:**

Councilperson Jason Booker made a motion to approve the Consent Agenda as presented in the packet. Councilperson Nathan Adams seconded the motion. Motion Carried 5 – 0 The consent agenda consisted of:

- October 15, 2024, Minutes
- October 15, 2024, to Current Appropriations.
- Cabin Transfers: N/A
- Corporate Application for License to Sell Cereal Malt Beverages: Dollar General

**OLD BUSINESS**

- **Safe Routes to School: Update**
  - City Administrator Nick Jones told the Council that Bettis is almost finished up with the work on the West side of town and has started on the sidewalks on the east side of town. There have been few issues or complaints. Things are going well.
- **Street Scape – KDOT TA Grant: Update**
  - City Administrator Nick Jones informed the Council that paperwork has been signed and submitted to KDOT. Jason Hoskinson with BG Consultants is working on an agreement for design and engineering. Once the agreement is signed, we can start working on completing a design for the area.

## NEW BUSINESS

- **Office Committee Recommendation - Job Description/Pay - CVB Director Position**  
City Administrator Nick Jones read the recommendation from the Office Committee to approve the job description for the CVB Director position with a pay range of \$16.50 to \$30.00 per hour. After discussion Councilperson Jason Booker made a recommendation to approve the job description for the CVB Director with a pay range of \$16.50 - \$30.00. The motion was seconded by Councilperson Sharon Haun. Motion carried 6 – 0
- **Police/Fire Committee Recommendation: Fire Department Grant: Steve Crichton:**  
City Administrator Nick Jones read the recommendation from the Police and Fire Committee to approve the purchase of a 2024 RAM3500 Tradesman REG Cab 60' C/A 4x4 from Bolton Auto for the Fire Department to replace one of the Grass Trucks at a price of \$62,787 and to purchase a 9'6" Flatbed with lights from Gary's Speed Shop for \$2,995 and to have K& M Welding to do modifications to the bed and install for \$2,690. Mounting of tank and misc. plumbing with be charged at \$85.00 per hour with payments coming from the Rural Fire Contract. Steve Crichton with the Council Grove Fire Department also spoke to the council regarding the purchase and told them that to buy a truck outfitted would cost around \$200,000 and the city doing it would cost under \$100,000. After discussion Councilperson Mark Berner made a motion to approve the recommendation of the Police/Fire Committee to purchase the new fire truck with payments coming from the Rural Fire Contracts. The motion was seconded by Councilperson Sean Honer. Motion carried 6 – 0
- **Executive Session: Attorney Client Privilege – Data Relating to Financial Affairs of an Outside Corporation:**  
There was no update regarding Data Relating to Financial Affairs of an Outside Corporation.
- **Executive Session – Attorney Client Privilege with Pat Riodan for City Lake**  
Executive Session was changed to having Attorney Pat Riodan present the Council with a draft contract for the sale of the lake lots to the current leaseholders. There was much discussion between the Council and Lake lease holders regarding the sale of the lots. Councilperson Mark Berner asked the group why they wouldn't want to buy their lots for \$25,000 as it was a very fair price. A lake lease holder responded by saying tax implications as the reason they do not want to own their lot. Leaseholder Shelley Dunham said she would not take the lot even if it was given to her and that she would see us in court. After more discussion Councilperson Jason Booker made a motion to approve the draft of the contract with the authorization for City Administrator Nick Jones and City Attorney Brian Henderson to work with Attorney Pat Riodan to finalize the contract. The motion was seconded by Councilperson Mark Berner. Motion carried 6 – 0

## GOVERNING BODY COMMENTS

- **Mayor Debi Schwerdtfeger** – said she liked seeing folks bringing their kids downtown.
- **Councilperson Mark Berner** – N/A
- **Councilperson Denise Hartman** – said she loves this community and that is why she gets emotional about it.
- **Councilperson Sean Honer** – N/A
- **Councilperson Nathan Adams** – N/A
- **Councilperson Sharon Haun** – said excited about SRTS and the Streetscape project for downtown.
- **Councilperson Jason Booker** – said here comes winter, cold and windy. SRTS is looking great.
- **City Attorney Brian Henderson** – recommended Council attend League of Municipalities Conferences in the future.
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – said the Washunga Days committee has asked the city to get bids to add more fence are the riverwalk for events.
- Mayor Schwerdtfeger asked for a motion to adjourn. Councilperson Denise Hartman made a motion to adjourn. Councilperson Nathan Adams seconded the motion. Motion carried 5 – 0

  
Debi Schwerdtfeger Mayor

ATTEST:

  
Nick Jones City Administrator



City Council Meeting Minutes  
November 19, 2024

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwertfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, and Nathan Adams, also present were the City Administrator Nick Jones and City Attorney Brian Henderson and Molly Priest, Others attending were Jan Sciacca, Karen Exon, Steven Jess, Julie Richardson, Brain Richards, Shelley Dunham, Ryan McDonald, Taylor Adams, Vern Hay

**PLEDGE OF ALLEGIANCE:**

**PUBLIC COMMENT: N/A**

**CONSENT AGENDA:**

Councilperson Jason Booker made a motion to approve the Consent Agenda as presented in the packet. Councilperson Denise Hartman seconded the motion. Motion Carried 4 – 0 The consent agenda consisted of:

- October 5, 2024, Minutes
- October 5, 2024, to Current Appropriations.
- Cabin Transfers: G-7, R-6, G-2

**OLD BUSINESS**

- **Safe Routes to School: Update**
  - City Administrator Nick Jones told the Council that Bettis has been delayed some because of all the rain but plans to start back soon completing the SRTS project.
- **Street Scape – KDOT TA Grant: Update**
  - City Administrator Nick Jones informed the Council the city is waiting on a notice to proceed and the fully executed City/State agreement. The city will have to follow the Quality Based Selection process for selecting an engineering firm for the pre-construction engineering and project management.
- **Water and Sewer Project: Update**
  - City Administrator Nick Jones informed the Council the City of Council Grove received notice from the Kansas Water Pollution Control Revolving Fund that it is has been selected in the KDHE 2025 intended use plan (IUP) to apply for a loan in the amount of \$3,000,000 from the Kansas Water Pollution Control Revolving Fund to replace sewer infrastructure. Administrator Jones said he has been in contact with Brian Foster with BG Consultants regarding updated cost for the project.

**NEW BUSINESS**

- **Lake Committee Recommendation: Application for Council Grove Lake Park Boundary Line Adjustment: G-7**
  - City Administrator Nick Jones read the recommendation from the Lake Committee for the Council to approve a boundary line adjustment for Stephaine Hall leaseholder of G-7 of about 34ft to encompass the shed that is currently located on city commons area. After discussion Councilperson Jason Booker made a motion to approve the recommendation from the Lake Committee. The motion was seconded by Councilperson Nathan Adams. Motion carried 4 – 0
- **Alcohol Consumption and Sale at Community Events Application: Council Grove Public Library:**
  - The event was cancelled and will be rescheduled at a later date.
- **Office Committee Recommendation:**
  - **Employee Vacation Policy**  
City Administrator Nick Jones read the recommendation from the Office Committee to approve the updated Vacation Leave Policy E-4 in the Employee Policy Handbook. Which consist of additional vacation time for all full-time employees. After discussion Councilperson Jason Booker made a motion to approve the updated Vacation Leave Policy. The motion was seconded by Councilperson Mark Berner. Motion carried 3-1 with Councilperson Nathan Adams voting against the motion.

- **Appendix A: Vacation Leave Accrual Schedule for Full-time Employees**

Months of Employment	Accrual Per Year (Days/Hours)
0-3 years	15 days / (3 weeks)
4-7 years	20 days/ (4 weeks)
8-11 years	25 days/ (5 weeks)
12-15 years	30 days/ (6 weeks)
16-19	35 days/ (7 weeks)
20+ years	40 days/ (8 weeks)

- **Worker Safety – Protective Footwear Policy**

City Administrator Nick Jones read the recommendation from the Office Committee to approve the revised Article M-3 of the City Employee Policy Manual Worker Safety Protective Footwear. The old policy only allowed for reimbursement of \$30 dollars per year for shoes or booted with toe protection. The new policy would allow for reimbursement of up to \$250 for a pair of shoes or boots with toe protection with submission of a receipt of purchase. City Attorneys Brian Henderson and Molly Priest recommended a revision on the policy to include up to \$250 per year. After discussion Councilperson Mark Berner made a motion to approve the revised policy for protective footwear. The motion was seconded by Councilperson Denise Hartman.

Motion Carried 4 – 0

**ARTICLE M. WORKER SAFETY.**

**Old Policy:**

**M-3. PROTECTIVE FOOTWEAR.** The city requires all employees who are involved with heavy objects or equipment to wear metal or fiberglass tipped footwear to prevent the most common type of foot injuries. The city will reimburse employees \$15 for each pair of shoes or boots with toe protection, up to \$30 per year.

**New Policy:**

**M-3. PROTECTIVE FOOTWEAR.** The city requires all employees who are involved with heavy objects or equipment to wear metal or fiberglass tipped footwear to prevent the most common type of foot injuries. The city will reimburse employees up to \$250 for each pair of shoes or boots with toe protection with submission of a receipt of purchase.

**GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger** – said Candlelight Charm was busy and enjoyed seeing the town so busy and that she handed out over 600 gifts at the event. She also wished the Council Grove Braves football team good luck in there upcoming game.
  - **Councilperson Mark Berner** – N/A
  - **Councilperson Denise Hartman** – said the town was busy and that the Candlelight Charm event was great.
  - **Councilperson Sean Honer** – Absent
  - **Councilperson Nathan Adams** – N/A
  - **Councilperson Sharon Haun** – Absent
  - **Councilperson Jason Booker** – said Holidays are coming up and we have seen the last of the warm weather.
  - **City Attorney Brian Henderson** – N/A
  - **Assistant City Attorney Molly Priest** – N/A
  - **City Administrator Nick Jones** – said the city received a \$18,000 grant from the Nystrom Foundation to go toward the Riverwalk Amphitheater project. Jones said the grant will be combined with match month with the Area Foundation.
- Mayor Schwerdtfeger asked for a motion to adjourn. Councilperson Mark Berner made a motion to adjourn. Councilperson Nathan Adams seconded the motion.  
Motion carried 4 – 0



  
Debi Schwerdtfeger Mayor

ATTEST:

  
Nick Jones City Administrator



City Council Meeting Minutes  
December 3, 2024

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwertfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, Sean Honer, Nathan Adams and Sharon Haun through Zoom, also present were the City Administrator Nick Jones Others attending were Jan Sciacca, Karen Exon, Shelley Dunham, Ryan McDonald, Sharon McVay, Fred Bammers, Brian Foster, Angie Schwertfeger, Zoey Wadick, Jim Crosby, Pastor Billy Kryger

**PLEDGE OF ALLEGIANCE:**

**INVOCATION:** Pastor Billy Kryger

**PUBLIC COMMENT:** N/A

**CONSENT AGENDA:**

Councilperson Jason Booker made a motion to approve the Consent Agenda as presented in the packet. Councilperson Denise Hartman seconded the motion. Motion Carried 6 – 0 The consent agenda consisted of:

- Correction to Minutes from 11-05-2024
- October 19, 2024, Minutes
- October 19, 2024, to Current Appropriations.
- Cabin Transfers: N/A
- Renewal: Application for License to sell cereal malt beverages: Ray’s Apple Market
- Renewal: Corporate Application for License to sell cereal malt beverages: Pizza Hut

**OLD BUSINESS**

- **Safe Routes to School: Update**
  - City Administrator Nick Jones told the Council that Bettis is back forming and pouring sidewalks and will continue to work on completing the project as there have been some weather delays. Currently they have 30 days to complete the project.
- **Sewer Project: Updated cost estimates – Brian Foster BG Consultants:**
  - Brian Foster with BG Consultants presented to the Council updated sewer project cost estimates to address issues with problem areas in the sewer system. The project includes 10,000 feet sewer line of either rehabbing or replacement of the line along with rehabbing 20 manholes. Mr. Foster provided cost estimates and funding options for 20- or 30-years loans through KDHE with a 20-year repayment cost of \$17.50 per month on each sewer bill and a 30-year repayment cost of \$13.50 per month on each sewer bill. The annual cost estimate to repay a 20-year loan at 2.33% is \$198,737.95 and a 30-year loan at 2.72% with an annual estimated cost of \$154,901.44. The Council didn’t decided on which loan terms they will opt for. Discussion was had on whether to pay for the Engineering Design of \$223,000 so BG Consultants can start working on the project before funding is in place. Councilperson Mark Berner made a motion to approve the Engineering Design cost in the amount of \$223,000 from the sewer fund. The motion was seconded by Councilperson Nathan Adams. Motion carried 6 – 0

**User Rate Analysis  
Sanitary Sewer Improvements  
City of Council Grove, Kansas  
Option No. 1 - Collection System Pipe Lining & Repairs  
BG Project No. 22-1103M**

	KDHE 20 yr	KDHE 30 yr
Project Cost	\$ 3,162,750	\$ 3,162,750
Principal Forgiveness		
USDA Grant		
Loan Amount Financed	\$ 3,162,750	\$ 3,162,750
Annual Interest (%)	2.33	2.72
Years of Loan	20	30
Term per Year	2.0	2.0
Terms	40.0	60.0
Loan Payment per Term	\$ 99,368.98	\$ 77,450.72
Annual Loan Payment	\$ 198,737.95	\$ 154,901.44
Sewer Connections	953	953
Average Monthly Increase Per Customer	\$ 17.40	\$ 13.50

**NEW BUSINESS**

- **Governmental Associates Service Contract – KDHE Application/Environmental Review**  
Brett Waggoner with Governmental Associates Services presented a contract for service for submittal of a KS-WPCTF Loan application for Sanitary Sewer System Project and Environmental Review in accordance with the rules and regulations set forth by each State and Federal agency involved. The cost of the service is \$8,500. Councilperson Booker asked if the cost could come from the sewer fund and Administrator Jones said it can come out of the Sewer fund. A motion was made by Councilperson Mark Berner to approve the contract for \$8,500 to come from the Sewer Fund. The motion was seconded by Nathan Adams. Motion carried 6 – 0
- **Softball Club End of Year Report: Jim Crosby**  
Jim Crosby with the Council Grove Softball Club updated the Council on a successful season and informed the Council that over the past 9 years excluding the covid year when there was no activities that the Softball Club has given back \$108,700 to families and organizations. Mr. Crosby requested the use of the softball facility for the 2025 season. Councilperson Denise Hartman made a motion to approve the request for use of the Softball Facility in 2025. The motion was seconded by Councilperson Nathan Adams. Motion carried 6 – 0
- **Office Committee Recommendation: Appointment of CVB Director**  
Mayor Debi Schwerdtfeger read the recommendation from the Office Committee to appoint Zoey Wadick to Convention & Visitors Bureau Director for the City of Council Grove at an hour \$22.12 per hour. This position is an exempt position under FSLA. Appointment is contingent upon passing a background check and Drug/Alcohol Screening. Position start date will be January 2, 2025. After discussion Councilperson Jason Booker made a motion to approve the recommendation of the Office Committee. The motion was seconded by Councilperson Denise Hartman. Motion carried 6 – 0
- **Appointment of Streetscape Committee**  
Mayor Debi Schwerdtfeger appointed the following to the Downtown Streetscape Committee. Tim Tyner, Steve White, Nicky Tiffany, Dusty Samuels, Steve Crichton, Jake Dugan. Mayor Schwerdtfeger asked for a motion to approve the appointment of the Downtown Streetscape Committee. Councilperson Mark Berner made a motion to approve the appointments of the Streetscape Committee. The motion was seconded by Councilperson Denise Hartman. Motion carried 6 – 0

**GOVERNING BODY COMMENTS**

- **Mayor Debi Schwerdtfeger – N/A**
  - **Councilperson Mark Berner – N/A**
  - **Councilperson Denise Hartman – N/A**
  - **Councilperson Sean Honer – N/A**
  - **Councilperson Nathan Adams – N/A**
  - **Councilperson Sharon Haun – Absent**
  - **Councilperson Jason Booker – said it’s Holiday Season and likes seeing all the lights.**
  - **City Attorney Brian Henderson – Absent**
  - **Assistant City Attorney Molly Priest – Absent**
  - **City Administrator Nick Jones – N/A**
- Mayor Schwerdtfeger asked for a motion to adjourn. Councilperson Sean Honer made a motion to adjourn. Councilperson Denise Hartman seconded the motion. Motion carried 6 – 0

  
Debi Schwerdtfeger Mayor

ATTEST:  
  
Nick Jones City Administrator

